



Police Committee

Date: THURSDAY, 25 JANUARY 2018
Time: 11.00 am
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Deputy Douglas Barrow (Chairman)
Deputy James Thomson (Deputy Chairman)
Nicholas Bensted-Smith
Deputy Keith Bottomley
Simon Duckworth
Emma Edhem
Alderman Alison Gowman
Christopher Hayward
Alderman Ian Luder
Andrew Lentin (External Member)
Deputy Henry Pollard
Deputy Richard Regan
Lucy Sandford (External Member)

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Next Meetings:

1 March 2018	12 April 2018	24 May 2018	12 July 2018
20 Sep 2018	1 Nov 2018	5 Dec 2018	24 Jan 2019

Lunch will be served in Guildhall Club at 1PM
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
Minutes from the last meetings
 - a) **Police Committee (15 Dec 2017)**
To agree

For Decision
(Pages 1 - 10)
 - b) **Performance and Resource Management Sub-Committee (30 Nov 2017)**
To receive

For Information
(Pages 11 - 20)
 - c) **Professional Standards & Integrity Sub-Committee (1 Dec 2017)**
To receive

For Information
(Pages 21 - 26)
4. **OUTSTANDING REFERENCES**
Report of the Town Clerk.

For Information
(Pages 27 - 30)
5. **REVENUE AND CAPITAL BUDGETS 2018-19**
Joint report of the Chamberlain and the Commissioner

For Decision
(Pages 31 - 40)
6. **DATA PROTECTION BILL 2017**
Report of the Remembrancer

For Information
(Pages 41 - 50)
7. **QUARTERLY COMMUNITY ENGAGEMENT UPDATE**
Report of the Commissioner of Police

For Information
(Pages 51 - 58)

8. **HANDCUFFING OF JUVENILE STATISTICS**

Report of the Commissioner of Police

For Information
(Pages 59 - 62)

9. **SPECIAL INTEREST AREA UPDATES**

- a) **Safeguarding and Public Protection, ICV Scheme**
Nicholas Bensted-Smith to be heard

For Information

- b) **Accommodation and Infrastructure**
Deputy Chairman to be heard

For Information

10. **APCC UPDATE**

Simon Duckworth to be heard

For Information

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

13. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision



Part 2 - Non-Public Agenda

14. **NON-PUBLIC MINUTES**

Non-public minutes from previous meetings

a) **Police Committee (15 Dec 2017)**

To agree

For Decision

(Pages 63 - 68)

b) **Performance and Resource Management Sub-Committee (30 Nov 2017)**

To receive

For Information

(Pages 69 - 70)

15. **NON-PUBLIC OUTSTANDING REFERENCES**

Report of the Town Clerk

For Information

(Pages 71 - 74)

16. **SECURE CITY PROGRAMME UPDATE AND RESOURCING**

Report of the Commissioner of Police

For Decision

(Pages 75 - 86)

17. **EMERGENCY SERVICES MOBILE COMMUNICATIONS PROGRAMME (ESMCP)**

Report of the Commissioner of Police

For Decision

(Pages 87 - 98)

18. **PROVISION OF A UNIFORM MANAGED SERVICE (NUMS)**

Report of the Chamberlain and the Corporate Services Category Board

For Information

(Pages 99 - 104)

19. **STRA GROWTH REQUIREMENT**

Report of the Commissioner of Police

For Decision

(Pages 105 - 114)

20. **VALUE FOR MONEY UPDATE**
Report of the Commissioner of Police
- For Information**
(Pages 115 - 122)
21. **RISK REGISTER UPDATE**
Report of the Commissioner of Police
- For Information**
(Pages 123 - 134)
22. **REPORT OF ACTION TAKEN**
Report of the Town Clerk
- For Information**
(Pages 135 - 136)
23. **POLICE ACCOMMODATION STRATEGY UPDATE**
The City Surveyor to be heard
- For Information**
24. **URGENT WAIVER REPORT - HOTEL FOR POLICE STAFF**
Report of the Commissioner of Police
- For Information**
(Pages 137 - 144)
25. **COMMISSIONER'S UPDATES**
Commissioner to be heard.
26. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
27. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

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POLICE COMMITTEE

Friday, 15 December 2017

Minutes of the meeting of the Police Committee held at the Guildhall EC2 at 11.00 am

Present

Members:

Deputy Douglas Barrow (Chairman)
Nicholas Bensted-Smith
Deputy Keith Bottomley
Simon Duckworth
Emma Edhem

Alderman Alison Gowman
Christopher Hayward
Alderman Ian Luder
Deputy Henry Pollard
Lucy Sandford

Officers:

Oliver Bolton	-	Town Clerk's Department
George Fraser	-	Town Clerk's Department
Carl Locsin	-	Town Clerk's Department
Alex Orme	-	Town Clerk's Department
Peter Kane	-	Chamberlain
Ian Dyson	-	Commissioner, CoLP
David Clark	-	Commander of Economic Crime, CoLP
Jane Gyford	-	Commander of Operations, CoLP
Hayley Williams	-	CoLP
Martin O'Regan	-	City of London Police
Simon Rilot	-	City Surveyor's Department

1. APOLOGIES

Apologies were received from Deputy James Thomson, Andrew Lentin and Deputy Richard Regan.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

The Committee considered the minutes from the last meeting, held on 2 November 2017.

RESOLVED – That the minutes be approved.

4. OUTSTANDING REFERENCES

The Committee considered a report of the Town Clerk which set out Outstanding References from previous meetings of the Committee.

OR1 – “Use of Force” Figures in Custody

The Chairman requested clarification as to when the conclusive information on “use of force” in custody would be available. The Commissioner explained that it had become evident that this would be significantly more complex to draw conclusions from the data they currently have available for comparisons with other forces. This was due to the fact that measurements were not directly aligned with those made by other forces, which for example included data on over 17s. The Chairman of the Professional Standards and Integrity Sub Committee explained that this had been discussed at the last meeting of the Sub-Committee and that the Safeguarding Committee was also awaiting the conclusion. The Commissioner confirmed that this was being followed up and the conclusive information would be provided to Members of the Sub-Committee as soon as it becomes available.

OR11 – POCA Reserves Allocation to Safer City Partnership

The Commissioner confirmed that a bidding process was in place for the Safer City Partnership to bid for funding from the POCA Reserves. He confirmed that there had been discussion with the Safer City Partnership, and that they were aware of this process. The Chairman emphasised the importance of funds being allocated to the Safer City Partnership, and requested that this item be marked as complete.

OR12 – Retrospective Waivers

The Chamberlain explained to Members that the Chamberlain’s department and the City of London Police had been working together on this area, in an effort to try to reduce the use of waivers. The Commissioner explained that significant improvements had been made over the last 18 months, in which the number of waivers had been drastically reduced. However, a number of retrospective waivers still remained, owing to previous action that could not be reversed. He explained that the Finance Committee had put a great focus on the use of retrospective waivers, and as such their use by the CoLP had now been minimised and appropriate processes to address previous issues were now in place. It was requested that this item be marked as complete.

RESOLVED – That the report be received.

5. CAPITAL BUILDINGS COMMITTEE

The Committee considered a report of the Town Clerk that sought Members’ approval on the formation of a new Committee appointed by the Court of Common Council to scrutinise, provide detailed oversight and delivery of two major capital projects, namely the upcoming Police Accommodation and City’s Courts projects.

The Chairman emphasised that the importance of sufficient and accurate initial scoping be carried out before the work of the new Committee goes ahead. He cited previous mistakes made with regards to management of the Police Accommodation Strategy, and stated that they should not be repeated. A Member stated their approval of the new Committee, on the basis that assurance could be given that Police projects would be treated as a priority, with significant need for support in development going forward. Another

Member noted that the very proposal of the new Committee covering two key areas for the City of London was an illustration that the importance of the Police Accommodation projects had been recognised as such. The City Surveyor explained that the new Committee would enable forward movement and address the issues surrounding governance that had caused significant challenge so far under the current Committee facility.

RESOLVED – That the report be received and Members approve the formation of a Capital Buildings Committee, and approve its Terms of Reference and Constitution as cited within the report appendices.

6. **MEDIUM TERM FINANCIAL PLAN (MTFP) [TO FOLLOW]**

The Committee received a draft joint report of the Chamberlain and the Commissioner of Police that provided Members with an update on the report previously sent to the Police Committee and Finance Committee in December 2016 summarising the future financial outlook of the City of London Police.

The Chamberlain confirmed with Members that the report was being submitted to the Committee for information.

The Commissioner clarified with Members what the report entailed for the future plan of the CoLP. He explained that a significant amount of work had been achieved around the area of improving efficiencies. He explained that a large amount of costs had been reduced with a commitment to making the 2% efficiency savings proposed. The STRA process had been very effective in highlighting where savings could be made in some areas, but where investment would be required in others. This process was acting as a driving force behind the future developments with regards to the management of performance of the CoLP. An area worthy of particular note was the identification of redundant staff posts.

In reference to table 1 within the report, the Commissioner explained that there had been significant changes affecting the CoLP since the budget last agreed in January 2017. Following the Q2 Monitoring Report which stated that £1.6m would be required from reserve funds, the Commissioner confirmed that updated expectations based on identified likely income streams from counter-terrorism grant funds as well as pay underspend due to lag from recruitment now suggest this sum would be zero. The Chamberlain confirmed that if the revised outlook proved accurate, the reserves could thus be retained at approximately £3-4m.

In reference to Table 2 within the report, the Commissioner explained that there would be challenges facing the CoLP to face in 2018 and that they would take great care not to attempt to make concrete predictions that would not be reliable.

In reference to paragraphs 10-13 the Commissioner emphasised to Members that possible staff reductions had been identified. He also explained that posts previously deemed supernumerary, such as the Action and Know Fraud team would now be taken into account where it had not been previously. He

explained that, there will need to be a balance between those posts that can be offered as efficiencies, and those where reinvestment to meet threat and risk needed to be made. He emphasised that most police staff posts are in front line roles, such as call handling and intelligence analysis. He assured Members that any staff reductions made would not affect front line service delivery, but would rather be focused on streamlining back-office functions.

The Commissioner explained that the STRA process had identified vulnerabilities and outstanding risks, and these would be comprehensively presented to Members in January in a non-public report alongside a report to both Police and Policy and Resources Committee outlining the 2018-19 budget.
(1)

The Chamberlain explained that the report had come in draft form for information rather than decision for two reasons: Firstly, the police grant settlement for 2018/19 was due to be announced on 19 December. Secondly, further discussion was needed between CoLP and Chamberlain's on a number of efficiencies and staffing assumptions.

The Chairman expressed his approval of the report contents, and explained that there had been numerous recent consultation meetings with the Chairman of the Finance Committee regarding Police finances which have been highly productive. He noted that the increased collaboration between the Chamberlain's department and the CoLP had led to significant progress and a positive outlook.

A Member noted that there had been significant focus on increasing efficiencies and reducing costs, and they conveyed their concern over whether there is sufficient understanding nationally that security and defence demands significant resourcing and requires this support in order to function effectively. The Chairman agreed with the Member's comments, and as such reiterated that resource requests should be clear and evidence-based.

RESOLVED – That the report be received.

7. COLP VOLUNTEER RESERVES PROPOSAL PRESENTATION

The Committee heard a presentation of the Special Commander that provided Members with an update on the use of Volunteers by the City of London Police.

The Commissioner explained that the Special Commander had achieved a great deal, that the Specials Constabulary was very well regarded and as such had secured additional funding from government. He also explained that the Cyber Specials programme was to be rolled out nationally.

The Special Commander presented to Members an outline of the work that had been done on formulating a strategy for the use of volunteers within the CoLP. He explained that with current recruitment they expected to reach full capacity in 2018. He explained that there was a significant desire from members of the public to volunteer, strengthened following the recent terror attacks, and up until now this desire has not been effectively utilised. He explained that the Specials

have an understanding of how to utilise volunteers in roles that were currently demanding Police staff resources, and the desire was thus for the CoLP to formulate a gold standard for the use of volunteers that could be employed nationwide.

The Specials Commander emphasised the benefit of employer-supported policing, in which tax breaks were provided for companies that allowed their employees to take time out of work to volunteer. This held particular potential as there was a wealth of talent within the City that employees could provide in areas such as Cyber-crime.

The Specials Commander explained that the goal was for the programme to be entirely funded without the requirement for additional funding requests from the Police budget, aided by grants income and savings. He confirmed that the proposals would be put forward in the week commencing 18 December, with the launch date planned for March 2018. A national template for the use of volunteers would then be formulated by the end of 2018. The Chairman illustrated his approval of the work achieved, the enthusiasm of the Commander and the ambitions for the future. He requested that the planned launch date in March 2018 be confirmed with a view to Member attendance. (2)

A Member enquired with regards to equality and diversity as to the reasonable adjustments available for those who will have difficulty accessing this, but have a desire to volunteer. The Specials Commander confirmed that the same allowances would apply as for Special Constabulary. For example, reasonable travel expenses would be provided, though the Specials Commander emphasised that it was not explicitly necessary for volunteers to travel from their area of residence – they may be able to contribute significantly from their own residence with the benefit of agile working arrangements.

RESOLVED – That the Specials Commander be heard.

8. **POLICE PROPERTY ACT FUND NOMINATIONS**

The Committee considered a report of the Town Clerk that informed Members of the charities proposed by the Members of the Committee and the Commissioner to receive grants from the Police Property Act Fund for 2017-18.

RESOLVED – That the report be received and Members agree to:

- 1) Note the contents of the report; and
- 2) Approve a one-off grant payment to the charities below:
 - i. Care of Police Survivors (£2,500)
 - ii. Police Rehabilitation Trust (£2,000)
 - iii. Sheriffs' Recorder's Fund (£1,000)
 - iv. Royal Humane Society (£2,000)
 - v. Embrace CVOC (£1,000)
 - vi. St John Ambulance (£1,000)

- vii. Trailblazers Mentoring (£1,000)
- viii. City of London Police Charity for Children (£1,000)
- ix. Safer London Foundation (£1,000)

9. STAFF SURVEY UPDATE

The Committee received a report of the Commissioner of Police that provided Members with a detailed update on the Staff Survey, following the receipt of the full results by CoLP since the last meeting.

The Commissioner noted that the results were impressive by comparison to the national figures, but explained that the CoLP were not complacent.

The Commissioner explained that the CoLP would take note of the areas requiring improvement, and would provide updates on these as developments are made.

In reference to paragraphs 19-20 of the report, the Chairman requested that the more detailed analytical returns were submitted to the Professional Standards and Integrity Sub Committee. The Chairman of the Sub-Committee agreed and explained that they were eagerly awaiting these findings.

The Chairman of the Professional Standards and Integrity Sub-Committee stated that they were somewhat confused by the ratings system used within the report, which in some cases related to information that was not included within the report. The Commissioner explained that the report was merely aiming to provide a summary overview of the findings of the survey, and that the full datasets omitted were too voluminous and complex to be suitable. He explained that the questions respondents had been asked were numerous so as to avoid predictability, and therefore had not been included within the report.

The Chairman of the Professional Standards and Integrity Sub Committee confirmed that, although a presentation of the methodology at the next Police Committee meeting would not be necessary, it would be useful to see a full explanation of measures at the next meeting of the Professional Standards and Integrity Sub-Committee. (3)

A Member noted that the level of respondents was high, and asked if there was any understanding of the reasons for those opting not to respond to the survey. The Commissioner conceded that findings of previous surveys had not been utilised as effectively as they perhaps should have been. He explained that the primary objective now was to give sufficient focus and action in response to the information that had been submitted, rather than attempting to contemplate “unknown unknowns”. He explained that the goal would be to track longer term data as surveys are carried out going forward with the new methodology.

RESOLVED – That the report be received.

10. NICHE - ACCEPTED LIABILITIES

The Committee received a report of the Town Clerk, Chamberlain and Comptroller & City Solicitor that provided Members with an update on the

acceptance of a cost sharing arrangement for insured liabilities incurred as a result of collaboration with other Forces on the NICHE RMS computer system.

RESOLVED – That the report be received.

11. **SPECIAL INTEREST AREA UPDATES**

a) **IT**

The Committee heard a verbal update from the SIA lead for Information Technology.

A Member requested assurance from the Commissioner that the Strategic Road Mapping for CoLP IT was on target and the Commissioner confirmed that it was. The Chamberlain confirmed that much improvement had been made, and the appointment of a CoLP head of IT will make a significant difference, with a dedicated project manager for the CoLP strengthening their position. The Chamberlain explained that the Chairman of the IT Sub-Committee had requested close collaboration.

The Commissioner explained that the January 2018 action plan would align the process.

RESOLVED – That the SIA lead be heard.

b) **Business Improvement & Change and Performance & Risk Management**

The SIA lead had given his apologies for the meeting, and this item was omitted from the agenda.

c) **Road Safety and Casualty Reduction**

The Committee heard a verbal update from the SIA lead for Road Safety.

The SIA lead explained that there was a plan for the new year ahead to tackle Road Safety.

The SIA lead explained to Members that Road Safety Week had taken place in November, focusing on speeding and cycling tests in collaboration with the Metropolitan Police Service (MPS), in which drivers were stopped and warned for endangering cycling undercover Police officers.

The SIA lead explained that the Museum of London had carried out an event on Road Safety with approximately 200 attendees that was very positive.

The SIA lead explained that Road Collisions had been highlighted as they were now seen as an increased risk.

A Member congratulated the SIA lead for her good work leading this area.

RESOLVED – That the SIA lead be heard.

12. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

13. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

The Chairman explained to Members that Alderman Alison Gowman had stepped down from the Performance & Resource Management Sub-Committee at their last meeting. Recently appointed external Police Committee member, Andrew Lentin, had illustrated his desire to fill this vacancy, and also to take over the role of SIA Lead for Business Improvement & Change and Performance & Risk Management. The Chairman asked Members if they agreed to appoint Andrew Lentin to the Sub-Committee and to lead the related SIA area. All Members were in agreement.

RESOLVED – That Members agree:

1. to appoint Andrew Lentin to the Performance and Resource Management Sub-Committee;
2. to appoint Andrew Lentin as SIA lead for Business Improvement & Change and Performance & Risk Management.

14. EXCLUSION OF THE PUBLIC

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

15. NON-PUBLIC MINUTES

The Committee considered the non-public minutes from the last meeting, held on 2 November 2017.

RESOLVED – That the minutes be approved.

16. NON-PUBLIC OUTSTANDING REFERENCES

The Committee received a report of the Town Clerk that summarised the non-public outstanding actions from previous meetings.

RESOLVED – That the report be received.

17. REPORT OF ACTION TAKEN

The Committee received a report of the Town Clerk that summarised any actions taken under delegated authority or urgency procedures since the last meeting.

RESOLVED – That the report be received.

18. **POLICE ACCOMMODATION STRATEGY P3E - LONDON WALL CAR PARK**
This item was removed from the agenda.

19. **POLICE ACCOMMODATION STRATEGY - 21 NEW STREET: BUSINESS RATES & REVERSIONARY LEASE**

The Committee received a report of the Chamberlain, the Commissioner and the City Surveyor that sought Members' approval for the reversionary lease terms for 21 New Street beyond 2021.

RESOLVED – That the decision be deferred and taken under delegated authority.

20. **POLICE ACCOMMODATION STRATEGY: DECANT - COLP DECANT LOGISTICS / MOVE PARTNER**

The Committee received a report of the Commissioner of Police that sought Members' approval for the extension of the contract of CoLP's move partner as part of the Police Accommodation Strategy.

RESOLVED – That Members agreed to the recommendations.

21. **POLICE ACCOMMODATION STRATEGY: ENABLING WORKS**

The Committee received a report of the Chamberlain, City Surveyor and Commissioner of Police that sought their approval of enabling works relating to the Police Accommodation Strategy.

RESOLVED – That Members agreed to the recommendations.

22. **ACTION FRAUD INTERIM SERVICE PROVIDER WAIVER REPORT: DOCUMENT REFERENCE NUMBER: WLOF0060**

The Committee considered a report of the Commissioner of Police that sought Members' approval to the continued appointment of the Action and Know Fraud interim service provider.

RESOLVED – That the report be received and the recommendation be approved.

23. **ACTION AND KNOW FRAUD CENTRE -CONTRACT SERVICE BUDGET**

The Committee considered a report of the Commissioner of Police that sought Members' approval to the continued appointment of the Action and Know Fraud interim service client team contracts.

RESOLVED – That Members agreed the recommendations.

24. **CONTRACTUAL ARRANGEMENTS FOR SPONSORSHIP OF THE DCPCU**

The Committee received a report of the Commissioner of Police that sought Members' approvals in relation to the Dedicated Card and Payment Crime Unit (DCPCU).

RESOLVED – That Members' approve the novation of the Sponsored Services Agreement and the Secondment Agreement.

25. NATIONAL BALLISTICS INTELLIGENCE SERVICE (NABIS) S22A COLLABORATION AGREEMENT

The Committee received a report of the Commissioner of Police that sought Members' approval of the National Ballistics Intelligence Service (NABIS) S22A Collaboration Agreement.

RESOLVED – That Members' agree to instruct the Comptroller and City Solicitor to sign the Agreement on behalf of the Police Authority subject to the negotiation of suitable final terms.

26. NATIONAL POLICE CHIEFS COUNCIL (NPCC) S22A COLLABORATION AGREEMENT - REVIEW 2017

The Committee received a report of the Commissioner of Police that sought Members' approval of the National Police Chiefs Council (NPCC) S22a Collaboration Agreement.

RESOLVED – That Members' agree to instruct the Comptroller and City Solicitor to sign the Agreement on behalf of the Police Authority subject to the negotiation of suitable final terms.

27. COMMISSIONER'S UPDATES

The Committee heard a verbal update from the Commissioner of Police on the work and developments of the CoLP since the last meeting.

RESOLVED – That the Commissioner be heard.

28. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

29. ANY OTHER NON-PUBLIC BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

The Chairman stated that he was very impressed with the Police Performance in 2017. The Chairman congratulated the CoLP on this achievement and their ability to make positive changes in the face of challenge. The Chairman noted that 2018 would be likely to bring great and unexpected challenges. The Chairman thanked Members for their contributions, and thanked the Deputy Chairman for his particularly significant efforts over the last year.

The meeting closed at 12:55

Chairman

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PERFORMANCE AND RESOURCE MANAGEMENT SUB (POLICE) COMMITTEE

Thursday, 30 November 2017

Minutes of the meeting of the Performance and Resource Management Sub (Police) Committee held at the Guildhall EC2 at 11.30 am

Present

Members:

Deputy James Thomson (Chairman)
Nicholas Bensted-Smith
Tijs Broeke

Deputy Keith Bottomley
Alderman Alison Gowman
Caroline Mawhood (Audit & Risk)(External)

Officers:

George Fraser	-	Town Clerk's Department
Alex Orme	-	Town Clerk's Department
Caroline Al-Beyerty	-	Deputy Chamberlain
Pat Stothard	-	Head of Internal Audit and Risk Management
Sean Green	-	Director of IT
Alistair Sutherland	-	Assistant Commissioner, CoLP
Paul Adams	-	City of London Police
T/ CI Jon Munton	-	City of London Police
Stuart Phoenix	-	City of London Police
Hayley Williams	-	City of London Police

1. APOLOGIES

Apologies were received from Deputy Doug Barrow, Kenneth Ludlam and Lucy Sandford.

The Chairman confirmed that Alderman Alison Gowman would be stepping down from the Sub-Committee after this meeting. Members thanked her for her service and valuable contributions to the Sub-Committee.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

The Sub-Committee considered the minutes from the last meeting, held on 26 September 2017.

It was agreed that the attendance list required amendments to include the Deputy Chamberlain, who was in attendance.

RESOLVED – That the minutes be approved.

4. OUTSTANDING REFERENCES

The Sub-Committee received a report of the Town Clerk that summarised the outstanding actions from the previous meetings.

OR5 – IT Transformation Report

The Director of IT provided Members with a verbal update on the IT transformation programme, and outlined the structural changes that were taking place. He explained that there had been significant investment in “IT Hygiene”, and that the programme had progressed from design and strategy into mobilisation and delivery.

He explained that the Phase II programme was now being defined, for which a separate report had been produced. A Member asked whether the Phase II transformation was in line and coordinated at this stage. The Assistant Commissioner confirmed that it was all on track. The Member requested that the Phase II report be forwarded from IT Sub (Finance) Committee to the next meeting. (1)

A Member stated that the Audit & Risk Management Committee had discussed the IT Transformation Programme at their last meeting on 28 November as it was perceived to be a serious risk, and confirmed that they had commented very positively on it. The Chairman noted this and explained that it was very helpful to hear of their approval.

OR9 – Operation Mass

The Assistant Commissioner explained that the planned dates for 2018 “Operation Mass” events were now available. The Chairman requested that these be circulated to Members via email. (2)

OR15 – Licensee Responsibility for CCTV

The Assistant Commissioner confirmed that he had spoken with the Superintendent of Communities and Partnerships about licence applications. He explained that once licence applications are made, meetings with owners are routine. He explained that in almost all cases conditions are placed on licenced premises, such as a restriction on promoted events and CCTV placement. He explained that most applicants offer to install CCTV as part of their application regardless. He also confirmed that it was not legal to enforce CCTV installation, so this aspect was reliant on negotiation with premises owners. It was also explained that the licensing regulator and authority were responsible for any decision to include CCTV as a condition, and as such that this could not be determined by the CoLP. The Assistant Commissioner explained that CoLP were going to look at the last 6 months of licensing applications to analyse the decisions made in each case with regards to CCTV conditions.

The Chairman noted that it was evident that, although there were over 600 licensed premises within the City of London, only a percentage of these would be perceived as premises for which CCTV would be deemed crucial. A Member explained that there was a requirement for a dialogue between the CoLP and the Licensing Committee to increase understanding of how licensing make decisions on the imposition of conditions, or the exception of CCTV

conditions for some premises. The Chairman suggested that it may be related to government advice against imposing a blanket CCTV condition.

The Assistant Commissioner reiterated that the CoLP would wish to convey the two key benefits of CCTV conditions on licenced premises to the Licensing Committee:

1. Tackling local crime and disorder
2. Investigation of hostile reconnaissance

RESOLVED – That the report be received.

5. **INTERNAL AUDIT UPDATE REPORT**

The Sub-Committee received a report of the Chamberlain that provided Members with an update on the work of Internal Audit that has been undertaken for the City of London Police since the last report in September 2017.

The Head of Audit & Risk Management explained that all audits from 2016-17 had now been completed except for *Budget Monitoring* and *Income Streams & Income Generation*, which were both at final report stage. He explained that Audit were now in discussion with the Commissioner regarding issues for 2017-18 audits. He also explained that there was a further exercise to identify outstanding actions and bring back in January/February 2018.

A Member requested a clarification of the concerns referenced in paragraphs 20 and 21 of the report, regarding Police Project Management. The Chairman explained that a major area of concern was the communication difficulties between secure and insecure environments, particularly causing difficulties between the CoLP and the City Surveyor's department. The Member asked whether these concerns were limited to internal communication, and asked for reassurance that there were no external risks. The Head of Audit & Risk Management confirmed that these were just internal issues, and that they were currently being addressed. The Deputy Chamberlain explained that, as the CoLP used a separate IT system to other departments, there was a challenge in overcoming the firewall to communicate effectively, and that this was a well-known issue.

A Member confirmed that this issue was also raised at the Audit & Risk Management Committee, where it was asked why there appeared to be a communication breakdown between the CoLP and the City Surveyors. The Assistant Commissioner explained that the issues were not simply due to IT systems themselves, but also difficulties in determining which recipients have security clearance to receive information. The Chairman noted that this vetting issue had been raised previously, regarding the transmission of critical information. He requested reassurance that this was being resolved as an imperative. (3)

A Member asked for an explanation of the RED status marked on "*Police Seized Goods*" within the report. The Chairman agreed that this was needed, and he also explained that there was no clear action plan illustrated within the

report. The Commissioner explained that these processes were now being handled in-house through the newly implemented NICHE system, rather than through Audit. This has enabled issues to be addressed locally. He explained that although they were able to action procedural changes, the resource to implement many of the recommended changes was not available. The Assistant Commissioner explained that they had increased from monthly audit meetings to bi-monthly, from which they feed back to Audit department. He confirmed that if they had been unable to action resolutions to any risks, then this would appear in the update that is submitted to this Sub-Committee.

A Member conceded that resource was an issue, but stated that this was not a valid excuse for elements not being checked, fed-back, tracked or audited sufficiently.

The Assistant Commissioner explained that in some cases, the CoLP were awaiting feedback on why elements were still being marked as risks. The Head of Audit & Risk Management explained that a meeting was planned in the week commencing 4 December to confirm these.

The Head of Audit & Risk Management explained that there was a quarterly review of the recommendations and an upgrade of the audit software which enabled "auto-checking". This allowed live access to recommendations with the ability to upload information detailing why recommendations have been raised, and to respond with requests to approve sign off from Audit.

The Chairman asked for a list schedule to be included for recommendations to be checked off. (4) The Assistant Commissioner explained that in cases where ratings don't match up, sometimes discussion is required prior to its submission to this Sub-Committee.

The Chairman requested an explanation as to the issues highlighted in paragraph 5 surrounding budgetary performance monitoring. The Deputy Chamberlain stated that there was a need to improve forecasting significantly. The Assistant Commissioner explained that it was also necessary to recognise that Police work was inherently unpredictable, and that this would present unique budget forecasting challenges.

It was agreed that there would be a future meeting involving the Chairman, Police Authority, CoLP Chief Officers, Chamberlain and Deputy Chamberlain to discuss future scrutiny direction of this Sub-Committee in parallel to the Grand Committee. The Deputy Chamberlain explained that this scrutiny could then feed into the Medium Term Financial Plan to ensure that funding was more predictable. (5)

The Chairman enquired as to whether areas with multiple risks marked as "AMBER" should be considered "RED" automatically. The Head of Audit & Risk Management explained that it was very difficult to draw this conclusion by looking at the numbers. He explained that the overall risk was determined by a holistic analysis of each area, and this ensured "RED" status was always appropriately issued.

The Chairman enquired as to how the overpayment of salaries had occurred, and requested reassurance that CoLP were confident that these types of errors were not still occurring. The Assistant Commissioner explained that the old system on which the errors had occurred was very rigid, and assured Members that the new system was far more fluid so as to avoid these types of errors. A Member stated that they were fairly surprised by these basic errors, and the Chairman agreed. The Member clarified that the assurance Members sought was related not just to software capabilities, but rather to cultural approaches and procedures. The Assistant Commissioner explained that the error referenced within the report was due to a mistake made by a new member of staff which was then not followed up in that instance. The Deputy Chamberlain noted that budget monitoring improvements would be able to identify these errors, so it should remain something perceived to be a process issue. The Assistant Commissioner explained that the error was in fact highlighted, so the CoLP were aware of it, but it was simply not followed up. He suggested that it was a behavioural error, rather than a procedural issue.

The Chairman enquired as to the status of the Programme Management report, and asked if this report could be recirculated to ensure that all Members received it. The Assistant Commissioner explained that it was not yet finalised. The Town Clerk illustrated their confusion at the report being submitted to Audit & Risk Management Committee if it was not final. The Head of Audit & Risk Management explained that since being submitted to the Audit & Risk Management Committee they were looking at incorporating comments and amendments before it would be considered a true final draft. It could then be submitted to the next meeting of the sub-committee on 1 February. (6)

The Assistant Commissioner asked if it would be beneficial to ensure that a representative of the Programme Office attended the next meeting of this Sub-Committee on 1 February 2018 to give an overview of the current programmes and projects underway. Members all agreed. (7)

A Member noted that the report highlighted the communications issue between the CoLP and the City Surveyors. The Assistant Commissioner explained that the issues arising from the project gateway process, meeting schedule and governance procedure not interacting effectively on Police projects was now widely recognised. The Assistant Commissioner explained that this would be addressed at the next meeting of Policy & Resources Committee, as it had been argued that Police Accommodation and similar projects require alternative structure and governance. He also noted that there had been difficulty in providing information to Members on important project developments via Member briefings. The Town Clerk questioned whether the Project Management report should be perceived as an “AMBER” risk, as it was stated within the report. The Head of Audit & Risk Management explained that although some of the risks were considered “RED”, the majority were “AMBER” and overall it was still considered “AMBER”.

RESOLVED – That the report be received.

6. **Q2 PERFORMANCE VS MEASURES SET OUT IN THE POLICING PLAN 2017-20**

The Sub-Committee received a report of the Commissioner of Police that summarised performance against measures in the Policing Plan 2017-20 for the period 1 April – 30 September 2017.

The Chairman noted the new format of the report, illustrated his approval, and thanked the team for making the significant improvements over the previous format. He explained that it was useful to know the outcome in all areas, and suggested that for some this detail was perhaps lacking.

In reference to **Measure 1 – *The number of crimes committed in the City***, the Chairman explained that it was important to recognise and articulate positives in the update when they occur, such as in the case of vehicle crime which has significantly reduced. The Assistant Commissioner explained that some measures bucked the national negative trend, and so this illustrated good work achieved.

In reference to **Measure 2 – *The capability and impact the Force is having against countering terrorist activity***, the Chairman explained that he was surprised not to see response to London Bridge included. The Assistant Commissioner explained that this occurred in Q1 and this report related to Q2.

In reference to **Measure 3 – *The capability and impact the force is having against countering fraud***, the Chairman asked for a clarification of the source of the figures. The T/Chief Inspector of Economic Crime explained that these referrals were all from within the Square Mile. He explained that most were from businesses, and the number of victims that were residents within the City was very small.

A Member asked if there had been repercussions of legal outcomes from previous failed cash seizures which meant that officers were disincentivised to make seizures. The T/Chief Inspector of Economic Crime denied that this was the case. He explained that lessons had been learned, but willingness to act had not been affected. The Assistant Commissioner explained that the Force had now refreshed communications and processes around cash seizures.

In reference to **Measure 4 – *The capability and impact the Force is having against countering fraud***, the Chairman noted the consistently good satisfaction ratings. The T/ Chief Inspector of Economic Crime explained that the newly implemented online system has enabled the CoLP to monitor feedback, but only when the case has been completed, and in some cases, this can mean conclusions are delayed by more than a year as Fraud investigations are notoriously protracted. He explained that they are now considering methods to monitor feedback in real-time.

A Member asked about the health of funding for victim care, and the T/Chief Inspector of Economic Crime explained that they were hopeful to receive increased funding, but that this had not been confirmed as of yet. The Assistant Commissioner explained that there had only been one single repeat

victim of economic crime, highlighting the good work done by the Victim Care Unit.

In reference to **Measure 5 – *The capability and impact the Force is having in safeguarding and protecting vulnerable people***, the Chairman noted that the number of suicides had increased and requested that any further trend is monitored and commented upon in the narrative. (8)

In reference to **Measure 7 – *The capability and impact the Force is having in policing City roads***, a Member asked about the comment in the narrative that there was a lack of trained officers able to use tachographs. The Assistant Commissioner acknowledged this and stated that he would check how it was being addressed. (9) Another Member asked if we were able to ascertain who had been involved in which incidents (e.g. Car vs Cyclist vs Pedestrian). The Assistant Commissioner explained that this data was all available and is sourced from TfL. The Member stated his approval at this, and thanked the CoLP for their work done leading to improvements following feedback given on cycle safety operation.

The Chairman noted that the number of total casualties marked within the table incorrectly stated “0”.

In reference to **Measure 8 - Public Order and Protective Security**, the Chairman noted that the issue with the current number of trained Public Order officers was being addressed positively by the Force. Members requested assurance that resourcing of upcoming events had been sufficiently considered. The Assistant Commissioner confirmed that the Force was still able to resource current local and national demand but ideally wished to increase resilience in this area. Members asked for an update at subsequent meetings on this issue. (10)

In reference to **Measure 11 – *The percentage of people surveyed who believe the police in the City of London are doing a good or excellent job***, the Assistant Commissioner explained that surveys had provided similar results to last year, but with approximately twice the number of respondents.

RESOLVED – That the report be received.

7. **HMICFRS INSPECTION UPDATE**

The Sub-Committee received a report of the Commissioner of Police that provided Members with an overview of activity undertaken within the last reporting period, since the last meeting on 26 September, in response to reports published by HMICFRS.

The Chairman noted that the skills audit was a reoccurring issue. The Assistant Commissioner explained that this became a recommendation in 2015, with a 5-year plan subsequently implemented. He explained that they were now just over halfway through the Police staff audit, but with its conclusion now expected in the first half of 2018. He explained that the new HR Origins system being implemented will help in this regard. The Chairman noted that

the latest updates on this had been positive, and the Assistant Commissioner confirmed that there had been 10 new areas marked “GREEN” and two new areas marked “RED”. The Assistant Commissioner explained that following an inspection in early November, 3 areas had been marked as outstanding: Vulnerable Victims, Victim Care in ECD and Internal Vulnerable Individuals.

A Member asked for confirmation of when the PEEL Legitimacy report would be published. The Assistant Commissioner explained that this publication date had been pushed back by HMICFRS to 12 December 2017.

A Member asked whether the CoLP were implementing changes by the deadlines because they are encouraged by the HMICFRS, or vice versa. The Assistant Commissioner explained that these deadlines were sometimes given by HMICFRS following inspections, and sometimes no deadline is given and they are set internally. The Member stated that the dates and deadlines were unclear for some of the recommendations, and that there appeared to be a number which over ran. The Assistant Commissioner clarified that this was often because of dependencies on other deliverables so slippage did occur.

The Chairman enquired as to whether vulnerability was an area of concern. The Assistant Commissioner confirmed that there was a Vulnerability Action Plan in place. The T/ Chief Inspector of Economic Crime confirmed that he had attended the Force Vulnerability Steering Group. This monitored the delivery of the action plan and was highly productive. It was noted that the Lead member for Vulnerability and Safeguarding was a Member of this Group.

Members illustrated their disappointment at the delay in updating the website to include “you said, we did” section, with the deadline for completion moved from April 2017 to February 2018.

A Member asked whether the CoLP website was compliant with the General Data Protection Regulation (GDPR). They emphasised that if it was not, then it would pose a significant challenge to do so. The Assistant Commissioner said he would confirm. (11) Another Member explained that the GDPR requirements were presented at the last meeting of the Audit & Risk Management Committee on 28 November.

RESOLVED – That the report be received.

8. HUMAN RESOURCES MONITORING INFORMATION (1ST APRIL 2017 - 30TH SEPTEMBER 2017)

The Sub-Committee received a report of the Commissioner of Police that set out the City of London Police Human Resources monitoring data for the period 1 April - 30 September 2017.

A Member illustrated their surprise at the fact that exit interviews were not employed as the routine method of gaining information from leaving staff. They emphasised that the information gained would be more useful than that gained by completion of a form. The Assistant Commissioner explained that exit interviews cannot be made mandatory, and if staff do not want to divulge any

information then that is their prerogative. He explained that an effective method of gaining the insight of exiting staff, currently being promoted by the Force, was by carrying out these interviews when staff come to leave their possessions with HR (ID card, mobile devices etc), at which point they are found to be more receptive to discussion.

A Member noted that the CoLP were several police officers/staff below the full establishment and enquired as to whether carrying this vacancy factor was a deliberate way of managing efficiency savings. The Assistant Commissioner confirmed that the Force was currently under establishment, but that this was being addressed by a rolling recruitment campaign. He explained that the total number of CoLP officers would be in excess of 700 when transferees were included. He explained that the number of CoLP civilian staff was currently being reviewed, but was unlikely to go above the current number at this stage. The Deputy Chamberlain explained that, as to be detailed within the Medium Term Financial Plan (MTFP), there appears to be significant scope for efficiency savings around this area.

A Member enquired as to the recording and analysis of reasons given for staff members leaving CoLP. They emphasised the importance of understanding the reasons staff had for leaving within 12 months of joining, as CoLP would bear significant training costs in these cases. The Assistant Commissioner explained that he had been involved in exit interviews personally, and in those that he attended, the reason for leaving was always for financial rewards available in the private sector. The Member explained that this information was crucial as it demonstrated that these cases were not caused by a failure of the recruitment process. They requested that such insight be included within reports. The Chairman agreed that the omission of HR reports meant strategic insights were being missed. The Assistant Commissioner suggested that the CoLP and any interested Members sit down to develop an updated template for this report. (12)

RESOLVED – That the report be received.

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no further business

11. **EXCLUSION OF THE PUBLIC**

RESOLVED – That the public be excluded.

12. **ONE SAFE CITY UPDATE [POLICE REPORT - SEPTEMBER 2017]**

The Sub-Committee received a report of the Commissioner of Police, originally submitted to the Police Grand Committee, that updated Members on the Ring of Steel and Secure City Programme (Formerly known as One Safe City).

RESOLVED – That the report be received.

a) VALUE FOR MONEY UPDATE

The Sub-Committee heard a verbal update from the Assistant Commissioner of Police that updated Members on developments made in response to Value for Money scrutiny.

RESOLVED – That the Assistant Commissioner be heard.

13. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions

14. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There was no further business

The meeting closed at 1.24 pm

Chairman

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PROFESSIONAL STANDARDS AND INTEGRITY SUB (POLICE) COMMITTEE

Friday, 1 December 2017

Minutes of the meeting of the Professional Standards and Integrity Sub (Police) Committee held at the Guildhall EC2 at 11.00 am

Present

Members:

Alderman Alison Gowman (Chairman)
Nicholas Bensted-Smith
Mia Campbell (External Member)

Lucy Sandford (External Member)
James Tumbridge

Officers:

Oliver Bolton	-	Town Clerk's Department
George Fraser	-	Town Clerk's Department
Stuart Phoenix	-	Head of Strategic Development, CoLP
Alistair Sutherland	-	Assistant Commissioner, CoLP
Maria Woodall	-	Director of Professional Standards, CoLP

1. APOLOGIES

Apologies were received from Deputy Doug Barrow, Tijs Broeke and Deputy James Thomson.

2. DECLARATIONS BY MEMBERS OF PERSONAL OR PREJUDICIAL INTERESTS IN RESPECT OF ITEMS TO BE CONSIDERED AT THIS MEETING

There were no declarations

3. MINUTES

The Sub-Committee considered the public minutes from the last meeting, held on 22 September 2017.

RESOLVED – That the minutes be approved.

4. OUTSTANDING REFERENCES

The Sub-Committee received a report of the Town Clerk that summarised the outstanding actions from previous meetings.

OR1 – Agenda Packs

The Sub-Committee discussed the proposition of reducing the security marking of future Professional Standards and Integrity Sub-Committee agenda standard items from “Confidential” to “Non-Public”. It was agreed that since the evolution of the case summaries significantly reduced the incidence of sensitive information, the standing content of the agendas should be taken into consideration by the Professional Standards Department of CoLP to be marked

safely as “Non-Public”. It was agreed that this would both improve transparency, and improve timeliness and ease of access for Members to read reports ahead of meetings. The new marking would enable the Town Clerk to post agenda packs directly to attendees, as well as circulate them digitally via email. The Director of Professional Standards confirmed that she was going to have a meeting with her predecessor on 4 December to discuss any possible security implications this would pose for CoLP, with a sight to confirming the change ahead of the publication of the agenda for the next meeting on 5 March 2018. (1) A Member noted the omission of ethnicity of the complainants since the revision of the Case and Complaints report to the summarised version.

OR2 – Staff Survey Report

The Chairman requested that the further Staff Survey update coming to Police Committee on 15 December be circulated to all Sub-Committee members not on the Grand Committee. (2)

OR3 – London Police Challenge Forum Minutes

The Head of Strategic Development explained that the minutes that were expected to have been signed off and circulated before the end of November, had not yet been released. The Assistant Commissioner confirmed that he would be in contact with the Metropolitan Police Service (MPS) in the week commencing 4 December when he would enquire regarding their approval for release. (3)

OR4 – London Police Challenge Forum Date

A Member enquired about the attendance of the meeting, and the Head of Strategic Development confirmed that representatives of the MPS, British Transport Police Authority (BTPA) and CoLP would be present. He also suggested that any Members who wish to attend would be most welcome to request an invite from him. Two Members requested invites.

OR7 – Gifts and Hospitality Report

The Head of Strategic Development clarified that the report had been published online, but that the issue was surrounding its clear location on the website. The Director of Professional Standards explained that wider updates to the website would be occurring in April 2018, and this would be actioned as part of this process. (4)

The Chairman noted that in previous meetings there had been discussion of a Body Worn Video (BWV) demonstration taking place at a future meeting. The Assistant Commissioner explained that this could be arranged for the next meeting if desired. It was requested that this be added to the Outstanding References. (5)

RESOLVED – That the report be received.

5. INTEGRITY DASHBOARD AND CODE OF ETHICS UPDATE

The Sub-Committee received a report of the Commissioner of Police that provided Members with information on the submitted reports at Item 6 and Item 7; *Q2 Integrity Dashboard and Code of Ethics Update*.

The Head of Strategic Development explained that the Integrity Standards Board (ISB) met on 30 November, one day before this Sub-Committee, and so would verbally update Members.

The Head of Strategic Development explained that there were no major concerning trends to note. There were some small issues such as those related to internal telephones. He explained that NICHE system issues were discussed, and that NCRS audits were ongoing, with none raising any Professional Standards & Integrity concerns in 2017.

The Head of Strategic Development explained that the London Police Challenge Forum (LPCF) which operated nationally, had now moved towards division into regional panels. All three London Forces opted to be part of the West of England/Wales regional panel, which was chaired by a highly regarded panel chair based in Bath. He explained that national policy debate was to a significant extent informed by these panels. There had been three panels held so far, with no MPS representative and just one CoLP representative raising an issue. He explained that there was an urge for CoLP to better utilise their representatives at these panels moving forward. To this end, the plan would be to have a re-launch in January 2018, taking on board the learning to date around communications.

In reference to paragraph 11 of the report, the Head of Strategic Development explained that any issues raised by Force Crime and Incident Registrar (FCIR) audits would be sent to the Integrity Standards Board. He clarified that CoLP protocol dictates that recording methods always undergo a risk assessment. He emphasised that it was important that issues which are not problematic remain presented as correctly, and are recorded accurately.

The Chairman enquired as to the status of PEEL reports. The Head of Strategic Development explained that the Efficiency & Legitimacy inspection took place, but that the report publication had been delayed a number of times by HMICFRS. The latest date given was 12 December, and although CoLP are working on actions based on a draft issued, until final publication it is unavailable for circulation. The Chairman stated that reports published relating to Professional Standards & Integrity issues should be submitted to this Sub-Committee, as well as the Performance and Resource Management Sub-Committee as standard practice. The Chairman requested a draft copy of the report on leadership for the next meeting. (6)

The Head of Strategic Development notified Members that in 2018 “PEEL” would be retitled “Integrated PEEL Assessment”.

The Head of Strategic Development explained that from 2018 onwards, with one inspection likely taking place in Autumn planned so far, would be informed by the CoLP “Force Management Statement”. He explained that it was not yet fully clear how the Statement would translate into the inspection criteria. The Chairman noted that it may prove difficult to compare and contrast with previous inspection reports.

RESOLVED – That the report be received.

6. **Q2 INTEGRITY DASHBOARD**

The Sub-Committee received a report of the Commissioner of Police that summarised the data measuring the CoLP's Integrity in Q2 of 2017-18.

The Chairman noted that **Measure 7 – Number of PSD investigations principally arising from the use of force** recorded “-“ rather than “0” for Q2, which was misleading as it could be perceived to have not been recorded.

The Chairman noted that **Measure 15 – Number of procurement purchases assessed by PSD for investigation** jumped from “1” to “2” in Q2, and yet there was only a single recorded in all of 2016. The Head of Strategic Development explained that reporting had improved significantly and this should give increased confidence in its accuracy.

A Member enquired whether the “0” figures for **Measure 14 – Number of management issues arising from re-vetting of the workforce** were accurate for Q1 and Q2. The Head of Strategic Development explained that many of the processes are not yet marked as complete due to the lengthy nature of processing the forms and financial data. However, he reassured Members that increased efforts in following up by HR have cleared a significant amount of the backlog that existed.

RESOLVED – That the report be received.

7. **INTEGRITY DEVELOPMENT AND DELIVERY PLAN REPORT 2016-17 (NOV 17 UPDATE)**

The Sub-Committee received a report of the Commissioner of Police that provided updates on the Police Integrity Development and Delivery Plan.

The Head of Strategic Development explained that there were two “AMBER” measures outstanding:

1.5 To define the Force approach to corruption within appropriate Standard Operating Procedures and supporting statements would be completed as soon as possible.

1.6 To have established a process to support the Force's participation in the London Panel Challenge Forum (Ethics Associates) would be completed in April 2018 with the updating of the website. (7)

The Chairman enquired as to the release of the next Professional Standards Newsletter, and the Head of Strategic Development confirmed that it would likely be signed off by the Assistant Commissioner to be circulated in the week or two following this meeting.

A Member enquired as to the status of the Senior Leadership Team. The Head of Strategic Development explained that it was addressed in the Staff Survey plan for 2018. The Assistant Commissioner confirmed that a selection process

had just been run for 4 internal and 1 external individuals to fill temporary roles. He confirmed that all current temporary staff had been encouraged to apply for the formal assessment process. The Chairman illustrated concerns over staff remaining in temporary roles for long periods of time. A Member asked if the updated information would be circulated outside of the CoLP, as there is a security risk if individuals attempt to contact those no longer in post because they have not been made aware of the changes. The Assistant Commissioner confirmed that CoLP would provide an update on Force leadership changes following their meeting on 6 December. (8)

8. **QUESTIONS RELATING TO THE WORK OF THE SUB-COMMITTEE**

A Member explained that the National Association of Legally Qualified Chairpersons for Police Misconduct Panels had recently been formed, to which they were a member, and noted that there were no CoLP representatives present. The Assistant Commissioner confirmed that the CoLP were aware of the Panel, and would seek to engage with it. (9)

a) **Any other business that the Chairman considers urgent**

There was no other business.

9. **EXCLUSION OF THE PUBLIC**

RESOLVED - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

10. **CONFIDENTIAL MINUTES**

The Sub-Committee considered the confidential minutes from the last meeting, held on 22 September 2017.

RESOLVED – That the confidential minutes from the last meeting be approved.

a) **Confidential Outstanding References**

The Sub-Committee received a report of the Town Clerk that summarised the confidential outstanding actions from previous meetings.

RESOLVED – That the report be received.

11. **Q2 STATISTICAL INFORMATION**

The Committee received a report of the Commissioner of Police that summarised statistical information regarding professional standards and integrity measures over the last Quarter.

RESOLVED – That the report be received.

12. **CONDUCT AND COMPLAINT CASES**

The Sub-Committee received a report of the Commissioner of Police that detailed complaint investigations of the Professional Standards Department in the last period.

13. **CASE TO ANSWER, UPHELD**

The Sub-Committee discussed case complaint summaries for cases in which the complaints were upheld.

14. **NO CASE TO ANSWER, NOT UPHELD**

The Sub-Committee discussed case complaint summaries for cases in which the complaints were not upheld.

15. **LOCAL RESOLUTION**

The Sub-Committee discussed case complaint summaries for cases in which a local resolution was found.

16. **IPCC REPORTS BULLETIN**

The Sub-Committee received a report of the Commissioner of Police that summarised the IPCC Police Complaints Bulletin for the period 1 April - 30 September 2017.

RESOLVED – That the report be received.

17. **GLOSSARY OF TERMS**

The Sub-Committee received a report of the Commissioner of Police that provided a glossary of terms used by the Professional Standards Department.

RESOLVED – That the report be received.

18. **CONFIDENTIAL QUESTIONS RELATING TO THE WORK OF THE COMMITTEE**

There were no further questions.

19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT WHILST THE PUBLIC ARE EXCLUDED**

There was no further business.

The meeting closed at 1.00 pm

Chairman

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POLICE COMMITTEE

25 January 2018

OUTSTANDING REFERENCES

No.	Meeting Date & Reference	Action	Owner	Status
1.	<p>15/12/17 Item 6 – <i>Medium Term Financial Plan (MTFP)</i></p> <p>02/11/17 Item 7 – <i>Capital and Revenue Budget Monitoring Report to September 2017</i></p> <p>MTFP Report</p>	<p>The Commissioner explained that the Mid-Term Financial Plan (MTFP) Report would be submitted to the next meeting of the Police Committee, on 15 December</p> <p>Update 15-12-17: The Chamberlain explained that the report had come in draft form for information rather than decision for two reasons: Firstly, the police grant settlement for 2018/19 was due to be announced on 19 December. Secondly, further discussion was needed between CoLP and Chamberlain's on a number of efficiencies and staffing assumptions.</p> <p>The Commissioner explained that the STRA process had identified vulnerabilities and outstanding risks, and these would be comprehensively presented to Members in January in a non-public report alongside a report to both Police and Policy and Resources Committee outlining the 2018-19 budget.</p> <p>The Chairman expressed his approval of the report contents, and explained that there had been numerous recent consultation meetings with the Chairman of the Finance Committee regarding Police finances which have been highly productive. He noted that the increased collaboration between the Chamberlain's department and the CoLP had led to significant progress and a positive outlook.</p>	CoLP/ Chamberlain	<p>COMPLETE –</p> <p>On the Agenda</p>

No.	Meeting Date & Reference	Action	Owner	Status
2.	15/12/17 Item 7 – <i>Volunteer Reserves Proposal Presentation</i> Volunteer Reserves Launch Date	<p>The Specials Commander explained that a national template for the use of volunteers would be formulated by the end of 2018. The Chairman illustrated his approval of the work achieved and requested that the planned launch date in March 2018 be confirmed with a view to Member attendance.</p> <p>Update 10-01-18: S/Cdr Phipson explained that the date has yet to be confirmed by the HAC, though the launch will be in late March or April 2018. CoLP will invite the Committee and publicise the date as soon as it is confirmed.</p>	CoLP	OUTSTANDING
3.	15/12/17 Item 9 – <i>Staff Survey Update</i> Staff Survey Methodology explanation	<p>The Chairman of the Professional Standards and Integrity Sub Committee confirmed that, although a presentation of the Staff Survey report methodology would not be necessary at the next Police Committee meeting, it would be useful to see a full explanation of measures at the next meeting of the Professional Standards and Integrity Sub-Committee.</p> <p>The Town Clerk confirmed that this would be recorded as an action for the Sub-Committee, and CoLP confirmed that this will be provided at its next meeting on 5 March 2018.</p>	Town Clerk	COMPLETE

No.	Meeting Date & Reference	Action	Owner	Status
4.	<p>02/11/17 (8) Item 6 – <i>CoLP IT Strategy</i></p> <p>IT Strategy Feedback</p>	<p>A Member questioned the lack of reassurance that nothing would be implemented that was incompatible with technology used by other forces. The Commissioner explained that the CoLP were monitoring every opportunity in policing and are fully engaged with other forces on new developments – clarification of this had simply been omitted from the report.</p> <p>The Assistant Commissioner explained that the Force Information Security Policy, although compiled in August 2014, was still current as of this meeting. He explained that the Director of IT sits on the Force Strategic Digital Board which allows CoL/CoLP to maintain insight in this regard. He explained that the CoLP is thus able to join up with national forces with regards to interoperability of systems where possible as part of the national police IT landscape.</p> <p>The Chairman stated that these facts need to be clarified within the next iteration of the IT strategy which would be reviewed in six months.</p>	CoLP/ Chamberlain	REPORT DUE MAY 2018
5.	<p>18/05/17 (1)</p> <p>Barbican CCTV</p>	<p>CCTV upgrade</p> <p>The Commissioner advised that further work was being undertaken on the scoping of Phase 2 of CCTV upgrade and, owing to Crossrail and major building developments in that area, a report would not be expected until May 2018.</p>	CoLP/ Safer City Partnership	REPORT DUE MAY 2018

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Committee(s)	Dated:
Police Committee – For decision	25/01/2018
Subject: Revenue and Capital Budgets – 2018/19 Pol 09-18	Public
Report of: The Chamberlain The Commissioner of Police	For Decision
Report author: Philip Gregory, Chamberlains Michelle King, City of London Police	

Summary

This report is the annual submission of the revenue and capital budgets overseen by your Committee. In particular it seeks approval of the latest revenue budget for 2017/18 and the provisional revenue budget for 2018/19, for subsequent submission to the Finance Committee. Details of the Committee's draft capital budget are also provided. The budgets have been prepared within the parameters of the draft Medium Term Financial Plan (MTFP) Report noted by your Committee in December 2017 and updated for the Government's announcement of the provisional police funding settlement for 2018/19 in December.

The draft MTFP indicated that after application of reserves, there was a revenue funding shortfall of £0.8m in 2018/19. This was after allowing for mitigating actions including; cashable efficiency savings of £1.7m and funding from the City for the budgeted revenue contribution to capital of £1.0m. The provisional police funding settlement is an increase of 1.2% (£700k) in cash terms of the MTFP core grant funding assumptions, and includes an allocation of £0.9m to compensate for our inability to raise a precept. This reduces the revenue shortfall in 2018/19 to produce a balanced budget with a drawn down on reserves.

The City is funding additional IT costs across the Corporation for which the police's share is £1.1m per annum and providing support for capital costs, bringing the total additional support in 2018/19 to £2.0m. Members should also note that the proposed budget for 2018/19 includes Force transformation cashable savings of £1.2m and a report will be submitted to your Committee in March outlining the options for achieving savings in-year, with progress reported to Members on a regular basis as part of the periodic budget monitoring.

As the Police General Reserve is expected to be completely exhausted by 31 March 2019 the City Fund will effectively be providing the Police with reserve cover for any additional revenue shortfall and the Force will commence delivery of the transformation programme to develop further mitigating measures.

The capital programme, which includes indicative costs for pipeline projects which have not yet received authority to start work, indicates a funding shortfall of some £17.5m over the five year period 2018/19 to 2022/23 where cost estimates have risen in relation to Capital Programme pipeline projects. Approval has been received in principle to the use of City capital resources to finance this shortfall and the City Fund draft medium term financial plan assumes that this will be accommodated. It is

proposed that the allocation of funding to specific projects will be decided on a case by case basis by the Resource Allocation Sub Committee on the basis of recommendations from the Priority Board, the officer group created to provide a more holistic approach to the allocation of project finance. If RASC agree funding the projects will progress through the Corporation's gateway approval process.

Recommendations

Members are asked to:

- Note the latest forecast outturn for 2017/18 revenue budget of a balanced financial position.
- Review the provisional 2018/19 revenue budget, which is balanced by a draw down on reserves to ensure it reflects the Committee's objectives and, if so, approve the budget for submission to the Finance Committee.
- Review and approve the draft capital and supplementary revenue budget.
- Note a further report will be submitted to committee in March on the plans to achieve the proposed cashable transformation savings of £1.2m for 2018/19.
- Note the budget mitigation contained within the report which will help to manage risks in 2018/19 and addressed the underlying deficit.
- Authorise the Chamberlain to revise these budgets for the re-phasing of the Action Fraud cash flow advance and repayments, the revenue implications of the Police Accommodation Strategy, and funding of the capital budget.

Main Report

Background

1. The draft Medium Term Plan (MTFP) was presented to the Police Committee in December, where members noted the current financial position.
2. The draft MTFP indicated that there was a revenue funding shortfall of £0.8m in 2018/19. This was after allowing for mitigating actions including cashable efficiency savings of £1.7m. (£1.2 through transformational change). The provisional police funding settlement is a flat rate increase of 1.2% (£0.7m) in cash terms of the MTFP core grant funding assumptions. This includes an allocation of £0.9m to compensate for our inability to raise a precept. This reduces the revenue shortfall in 2018/19 to produce a balanced budget with a drawn down on reserves.
3. The Corporation will be providing additional resources to meet current pressures on the IT service across the Corporation including the Police. The estimated cost of the Police element is £1.1m per annum.

Latest Revenue Budget 2017/18 and Proposed Revenue Budget for 2018/19

4. The announcement in the provisional police funding settlement of a flat rate settlement in cash terms has decreased the shortfall by £0.7m to £0.1m, which

can be managed within the financial year, so effectively allowing a balanced budget.

5. The latest revenue budget for 2017/18 and the provisional revenue budget for 2018/19 are consistent with the above parameters. The proposed budget for 2018/19 includes a cashable savings target against expenditure of £1.7m, consisting mainly of pay efficiencies.
6. The revenue budgets are summarised in the table below. Further details are provided in appendices 1 to 3. Expenditure and adverse variances are presented in brackets.

Revenue Budgets

	Original Budget 2017/18 £m	Latest Budget 2017/18 £m	Proposed Budget 2018/19 £m
Expenditure	(112.9)	(116.8)	(119.0)
Income	44.4	49.2	48.8
Total Net Expenditure	(68.5)	(67.6)	(70.2)
Funded by:			
Core Grant	55.9	55.9	56.8
Premium	8.8	8.8	8.8
City Fund resources agreed to fund revenue contribution to capital	1.4	1.4	1.1
Resources (Cash Limit)	66.1	66.1	66.7
Funding Gap	(2.4)	(1.5)	(3.5)
Transfer from Reserves	1.5	1.5	3.5
Net Funding Gap (cover required from City Fund)	0.9	0.0	0.0

2017/18 Forecast Outturn

7. It is anticipated that the outturn for the current year will be broadly in line with the latest budget. Should the final position prove more favourable then any benefit will be carried forward to 2018/19 and reduce the drawdown on reserves in that year. Conversely any deterioration in the current year will increase this requirement.

Draft Capital and Supplementary Revenue Budgets

8. The latest estimated costs for the Committee's draft capital and supplementary revenue projects over the five year period 2018/19 to 2022/23 are summarised in Appendix 4. This excludes the budget for the Police Accommodation Strategy which is the subject of separate reports to Police Committee.
9. Costs which have been approved through the Corporation's gateway process are set out in table 1 of Appendix 4 together with available funding. Assuming the Home Office general capital grant is allocated in full to expenditure approved to date and that it continues at the current rate of £0.4m p.a. there should be more than sufficient funding available over the four year period to meet approved costs, albeit with peaks and troughs in individual years.

10. The 2018/19 approved capital programme includes £2.195m forecast expenditure which requires funding by contributions from the City (including an additional £1.0m above what has previously been approved). Capital grants of £0.74m are forecast to be received and allocated to projects not yet approved.
11. The indicative costs of pipeline projects which have not yet received authority to start work are set out in table 2 of Appendix 4. Whilst it is anticipated that there will be some specific funding available there remains a significant overall shortfall of around £17.5m across the MFTP period, £6.625m in 2018/19, where cost estimates have risen in relation to pipeline projects. This is an issue particularly on national and local programmes over which the Police have limited control. It should be noted that this figure may change as further detailed work is undertaken for example on elements of the Secure City Programme which has been re-scoped.
12. Approval has been received in principle to the use of City capital resources to finance the shortfall in funding and provision has been included in the City Fund draft medium term financial plan.
13. Governance arrangements for the allocation of this funding to specific projects will be decided on a case by case basis by the Resource Allocation Sub Committee on the basis of recommendations from the Priority Board, the officer group created to provide a more holistic approach to the allocation of project finance. Any requests for funding will need to demonstrate why the project cannot be funded from other sources such as the Proceeds of Crime (POCA) reserve. If RASC agree funding, the projects will progress through the Corporation's gateway approval process.

Reserves

14. The general reserve and the POCA reserve will be fully utilised by 2018/19 based on current forecasts. These will be utilised to maintain a balanced budget until exhausted.
15. The POCA reserve is funded by receipts from the Asset Recovery Incentivisation Scheme (ARIS) which is a mechanism for returning to law enforcement agencies a proportion of the assets they recover. ARIS therefore incentivises law enforcement agencies to boost asset recovery by giving them a direct stake in the proceeds they generate from that work. The monies returned can be used for a number of purposes in the context of reducing harm including community project funding. Throughout the year the Force assesses priorities appropriate for funding through ARIS and allocates such funding through the Strategic Finance Board. In 2017/18 the force funded priorities amounting to £2.7m for Tactical Firearms Body Worn Video, to fund the costs of the Asset Recovery Team and to fund the initial phase of CCCI thereby reducing the available funds in the POCA reserve from £3.6m to £0.9m.

Potential Further Budget Developments

16. The police budget for 2018/19 has been brought into balance, through a combination of efficiency savings, additional government grant in the provisional

settlement and draw down on reserves. This provides the breathing space to implement Force transformation plans, following the Deloitte Review, which will help to address the forecast budget deficit of £4-5m pa in subsequent years, when it is anticipated Reserves will be exhausted, and pressures arising from increased demand and the changing nature of police services. The January Police Committee will be considering a report on the Strategic Threat and Risk Assessment Process, which is being used to identify needs and how best they can be met in the existing and future operating models. This is likely to require a short term uplift in police officer numbers, at an initial cost of around £0.5m, but no additional provision is being sought at this stage.

17. The Police medium term financial plan also asks for continued support from the Corporation for capital investment priorities up to a maximum of £17m over period 2017/18-2022/23.

18. The provisional nature of the budget recognises that further revisions may be required, particularly in relation to:

- i. the Action Fraud Service – the revenue budget presented in this report excludes the revenue implications of the cash flow assistance the City Fund is providing in relation to the suppliers significant mobilisation costs. Agreed cash flow advances (£11.7m) are due to be repaid from savings generated over the lifetime of the contract. As reported to Committee in December the budget and re-payment profile is subject to review;
- ii. the revenue implications of the Police Accommodation Strategy;
- iii. the final police funding settlement due in January 2018; and
- iv. a further report on in-year savings options arising from the Force Transformation programme.

Appendices

- Appendix 1 – 2017/18 Latest Revenue Budget and 2018/19 Proposed Revenue Budget
- Appendix 2 – Employee Statement
- Appendix 3 – Support Services and Capital Charges
- Appendix 4 – Draft Capital and Supplementary Revenue Projects

Background Papers

Draft Medium-Term Financial Plan up to 2022/23 Police Committee 15/12/17

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Revenue Budgets 2017-18 to 2018-19

	Original Budget Restated 2017-18 £m	Latest Budget Restated 2017-18 £m	Proposed Budget 2018-19 £m
Expenditure			
Employees	(84.7)	(87.8)	(91.2)*
Premises	(3.1)	(3.1)	(3.1)
Transport	(1.3)	(1.3)	(1.3)
Supplies and Services	(13.0)	(12.6)	(12.7)
Third Party Payments	(7.0)	(7.0)	(7.0)
Revenue Contribution to Capital	(1.4)	(1.4)	(1.3)
Central Support Services & Capital Charges	(3.5)	(3.5)	(3.5)
Charges across Funds	(0.1)	(0.1)	(0.1)
Force Transformation Savings			1.2
Cashable savings target (non-pay)	1.2		
Total Expenditure	(112.9)	(116.8)	(119.0)
Income			
Government Grants	31.0	35.9	34.6
Other Grants, Reimbursements & Contributions	12.4	12.3	13.2
Customer, Client Receipts	1.0	1.0	1.1
Total Income	44.4	49.2	48.8¹
Net Expenditure before transfer from Reserves	(68.5)	(67.6)	(70.2)
Funded by:			
Core Grant**	55.9	55.9	56.8
Premium	8.8	8.8	8.8
City Fund resources agreed to fund revenue contribution to capital	1.4	1.4	1.1
	66.1	66.1	66.7
Deficit	(2.4)	(1.5)	(3.5)
Transfer from Reserves	1.5	1.5	3.5
Total Net Expenditure	(0.9)	0.0	(0.0)
Estimated General Reserve at 31 March	0.0	(3.5)	0.0

*the police employee pay budget is stated after achieving efficiency savings of £1.7m against police officer and police staff establishment

**Budget 2017/18 restated as National International Capital City Grant is mainstreamed within the Core Police Grant as from 2018/19.

¹ Rounding references exist.

Employee Statement

	Original Budget 2017-18		Proposed Budget 2018-19	
	Manpower Full-time Equivalent	Estimated Cost £m	Manpower Full-time Equivalent	Estimated Cost £m
Direct Employee Costs				
Police Officers	735	44.5	735	47.5
Police Staff	468	22.3	454	21.2
Sub-total Direct Employee Costs	1,203	66.8	1,189	68.7
Indirect Employee Costs				
Top-up contribution to Police Pension Fund (offset by Home Office Grant)	-	14.7	-	19.6
Injury Benefits	-	0.6	-	0.6
Other indirect costs (training etc.)	-	2.6	-	2.3
Sub-total Indirect Employee Costs		17.9		22.5
Total Police Committee	1,203	84.7	1,189	91.2

	Police Officers FTE	Police Staff FTE
2017/18 Original Budgeted Establishment	735	468
Police Staff efficiencies		14
2018/19 Budgeted Establishment	735	454

Support Services & Capital Charges from/to Police Committee	Original Budget 2017/18 £'000	Latest Budget 2017/18 £'000	Original Budget 2018/19 £'000	Note Ref
Support Services and Capital Charges				
City Surveyor's Employee Recharge	183	198	198	
Insurance	414	425	444	
IT Recharges – Chamberlain	423	369	363	
Capital Charges	3,710	3,087	2,982	
Capital Contras	(3,710)	(3,087)	(2,982)	
Notional capital charges	64	69	69	
Admin Buildings	1,153	1,069	1,071	(i)
Support Services	1,269	1,392	1,339	(ii)
Total	3,506	3,522	3,484	
Recharges Within Fund				
Licence fees – Port Health & Environmental Services Committee	18	18	18	
Total	18	18	18	
Recharges Across Funds				
Heating Recharge - Finance - Guildhall Admin	90	90	90	
Remembrancer's Recharge - Policy & Resources - City's Cash	22	27	27	
Total	112	117	117	
TOTAL POLICE COMMITTEE	3,636	3,657	3,619	

Notes:

- (i) Share of Guildhall premises costs based on floor area, variations reflect the phasing of the cyclical works programme
- (ii) Support Services covers charges from the Chamberlain, Comptroller and City Solicitor, Town Clerk and City Surveyor's departments.

Table 1: Approved Capital and Supplementary Revenue Projects							
	Forecast Outturn 2017/18 £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000	Total £'000
Approved Projects							
<u>Pre-implementation*</u>							
Unified Comms	-	(18)	-	-	-	-	(18)
<u>Authority to start work granted</u>							
Body Worn Video TFG	(63)	-	-	-	-	-	(63)
ICT Support to CCCI Functions	(2,569)	(540)	-	-	-	-	(3,109)
Joint Network Refresh	-	-	-	-	-	-	-
LAN	-	(216)	-	-	-	-	(216)
WAN	(1,436)	-	-	-	-	-	(1,436)
Payroll and Duty Management System - HR Integrated	(236)	(200)	-	-	-	-	(436)
ESMCP - Integrated Command	(836)	-	-	-	-	-	(836)
ROS - IMS/DRS (back office)	(765)	(1,221)	-	-	-	-	(1,986)
ROS - ANPR Cameras (excluding PAS elements)	(76)	-	-	-	-	-	(76)
Vehicle Purchases	(48)	-	-	-	-	-	(48)
Sub-total forecast expenditure on approved projects	(6,029)	(2,195)	-	-	-	-	(8,224)
Funding for Approved Projects							
General Support							
Home Office Capital Grant	959	400	400	400	400	400	2,959
Police Revenue Contribution	1,378	-	-	-	-	-	1,378
Earmarked Funding							
Proceeds of Crime Funds - CCCI	951	-	-	-	-	-	951
Proceeds of Crime Funds - Body Worn Video	63	-	-	-	-	-	63
S31 Police Control Room Upgrade Grant - ESN	501	340	-	-	-	-	841
Bridge House Estates contribution to ROS - River Cameras(IMS/DRS)	114	-	-	-	-	-	114
On-Street Parking Reserve contribution to ROS - IMS/DRS	175	-	-	-	-	-	175
Additional Proceeds of Crime Funds - CCCI	-	-	-	-	-	-	-
Proceeds from sale of vehicles	-	-	48	-	-	-	48
Additional City Funding	1,888	2,195	-	-	-	-	4,083
Sub-total funding for approved projects	6,029	2,935	448	400	400	400	10,612
Net Funding Carry forward Surplus/(Shortfall) after Additional City Funding							
	-	740	448	400	400	400	2,388

* Pre-implementation costs comprise feasibility and option appraisal expenditure which has been approved in accordance with the project procedure, prior to authority to start work.

Table 2: Compliance and Pipeline Capital and Supplementary Revenue Projects							
	Forecast Outturn 2017/18 £'000	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000	Total £'000
Compliance and Pipeline Projects							
<u>Indicative implementation costs for projects which have not yet received authority to start work</u>							
Body Worn Video (additional)							-
Data Network Refresh							-
Fleet Vehicle replacements							-
ESN-ESMCP implementation (pipeline)	-	(4,000)	(4,000)	-	-	-	(8,000)
Telephony	-	(400)	-	-	-	-	(400)
Unified Comms	-	(175)	-	-	-	-	(175)
Infrastructure Refresh	-	(150)	-	-	-	-	(150)
e Discovery	-	-	-	-	-	-	-
Digital Recorders	-	(250)	-	-	-	-	(250)
MOPI Compliance	-	-	-	-	-	-	-
Secure City Programme (ex ROS)	-	(2,690)	(4,000)	-	-	-	(6,690)
IMS/DRS	-	-	-	-	-	-	-
Intranet upgrade	-	(100)	-	-	-	-	(100)
Sub-total indicative implementation costs for pipeline projects	-	(7,765)	(8,000)	-	-	-	(15,765)
Indicative funding for specific pipeline projects	-	-	-	-	-	-	-
Net Funding Surplus/(Shortfall) for compliance and pipeline projects	-	(7,765)	(8,000)	-	-	-	(15,765)
Overall Funding Surplus/(Shortfall) - approved and compliance/pipeline projects	-	(7,025)	(7,552)	400	400	400	(13,377)
Total Additional City Funding	(1,888)	(9,220)	(7,552)	400	400	400	(17,460)

Committee(s):	Date(s):
Audit and Risk Management Policy and Resources Police IT Sub	16 January 2018 18 January 2018 25 January 2018 9 February 2018
Subject: The Data Protection Bill 2017	Public
Report of: Remembrancer Report Author: Philip Saunders	For Information
<p style="text-align: center;">Summary</p> <ul style="list-style-type: none"> • The Bill is influenced by two factors - a 2017 Conservative manifesto promise to update data protection laws and European Union legislation, the General Data Protection Regulation (GDPR). • The Bill, which for the most part replicates the provisions of the Data Protection Act 1998, will replace the existing statutory provisions on personal data processing for all data controllers, and make new provision regarding the use of personal data by the police and other enforcement bodies for law enforcement purposes. • The City Corporation is within the scope of the Bill in relation to personal data processing. <p style="text-align: center;">Recommendation</p> <ul style="list-style-type: none"> • To note this Report and the steps being taken to ensure compliance with the provisions in the Bill. 	

Main Report

Background

1. The Bill paves the way for the adoption by the UK of the European Union's General Data Protection Regulation (GDPR) and the Law Enforcement Directive. The provisions of the Regulation will apply to the UK from 25 May 2018 and the measures giving effect to the Directive must be in force by 6 May 2018. Therefore, while the main focus of the Bill is on the implementation of the GDPR, the inclusion of the Directive means the Government will plan for the Bill to be in force by 6 May 2018.
2. For the most part, the Bill sets out rules to govern the way bodies handle personal data. These new rules will implement the GDPR and replace the Data Protection Act 1998. A Report on the implementation of the measures was presented by the Comptroller and City Solicitor and is attached.

3. This report provides an overview of the political debate and supplementary details on the Bill.

Political Background

4. The Bill was introduced in the House of Lords by Digital Minister Lord Ashton of Hyde who explained that the measures had three objectives, first to improve trust through increased transparency over how data is used; second, to “support future trading relationships” and the “free flow of data across international boundaries”; and, third, to make provision about law enforcement. Ashton said the Bill was intended to give individuals “greater control over and easier access to their data” which would include an individual’s right to require social media platforms to delete information held about them. This new right would not, he emphasised, prejudice archival, journalistic or similar activities.
5. Ashton pointed to the new right of data portability which will allow individuals to “transfer data from one place to another”. This right would produce consumer benefit and competition, he said, because “when a consumer wants to move to a new energy supplier, they should be able to take their usage history with them rather than guess and pay over the odds. When we do the weekly supermarket shop online, we should be able to move our shopping list electronically”. On law enforcement, Ashton said the Bill would ensure a single domestic and transnational regime for the processing of personal data for law enforcement purpose.
6. Labour’s spokesman Lord Stevenson applauded the Government’s intention behind the Bill but criticised the measures as being insufficiently detailed. He cautioned that 43% of EU tech companies were based in the UK and 75% of the UK’s data transfers were with EU member states but that satisfying the European Commission that the UK’s post-Brexit legislative framework provided an “adequate level of protection” was open to debate - “the current surveillance practices of the UK intelligence services may jeopardise a positive adequacy decision, as the UK’s data protection rules do not offer an equivalent standard of protection to that available in the rest of the EU”. Stevenson highlighted the importance to the professional services sector of the ability to transfer data across the EU. He queried whether the Bill created a workable arrangement for the longer-term – “once we leave the EU, policies will be developed within the EU 27 without our input”. For the Lib Dems, Lord McNally welcomed the Bill and explained that his party would push to ensure individuals have the maximum control over their data. On law enforcement he told peers he had attended a conference sponsored by the City Corporation, the Atlantic Council and Thomson Reuters entitled “Big Data: A Twenty-First Century Arms Race”. He said significant threats had been outlined but was “encouraged that there seemed to be an appetite in the private sector to co-operate with the police and government to ensure that big data can be effectively tamed to ensure better compliance, improve monitoring and reporting and prevent illicit financial flows”.

Data Protection

7. In broad terms the Bill will strengthen individuals' rights to control the way organisations handle their personal data ('data processing' in the jargon of the legislation). The Bill has a broader scope than the Data Protection Act 1998. For example, under the Data Protection Act 1998 collection of personal data should not be "excessive" in relation to the purpose for which it is gathered. The Bill restricts the use of personal data so that it is limited to what is necessary for the purposes for which it is collected. Currently personal data should be accurate and, where necessary, kept up to date. The Bill strengthens this provision so that every reasonable step should be taken to keep personal data up to date and that inaccurate data should be erased or rectified as swiftly as possible.
8. The Bill introduces some wholly new concepts. The processing of data will be the responsibility of a data controller. Typically, organisations, including the City Corporation, will be data controllers although the definition of controller in the GDPR and in the Bill requires a case-by-case analysis to determine the identity of the controller.
9. Data controllers will be required to appoint a data protection officer who will be responsible for an organisation's adherence to the Bill's principles. A person in each organisation – called a data protection officer - will be required to take technical and structural steps to ensure compliance with the Bill's principles. The City's data protection officer will be the Comptroller and City Solicitor.
10. Further new concepts include reinforcing individuals' rights to obtain and move their data for their own purposes – including a right to have the data provided to them in a commonly used format that is machine readable. The data must be provided for free. Individuals will be entitled to object to the use of their data in relation to profiling by institutions, and in relation to scientific and historical research purposes. Individuals will have a new right to have personal data erased in 5 circumstances, namely where
 - i. the purpose for which the data was gathered is redundant
 - ii. the individual withdraws consent
 - iii. the individual objects to the processing of his data and the data processor has no 'overriding' interest
 - iv. data was unlawfully obtained
 - v. in relation to children
11. The Bill recognises that archives may need to process sensitive personal data, and the Bill contains a specific condition to allow for this. The Bill also provides archives with specific exemptions from certain rights of data

subjects, such as rights to access and rectify data, where this would prevent them fulfilling their purposes.

12. In December 2017 or January 2018 European regulatory authorities will publish more details on the interpretation of the GDPR which will affect the interpretation of the Bill. A further Report will be provided on any important developments.

Law Enforcement

13. Security matters are not within the scope of the GDPR and national security is outside the ambit of direct EU jurisdiction. The EU has, however, produced a directive (the Law Enforcement Directive) which relates to the framework for sharing data between law enforcement agencies. While the Directive relates only to cross border sharing, the Bill incorporates the Directive and extends the EU rules so that they will also apply to the way UK law enforcement agencies process individual data (even where it does not cross national boundaries). Under the Bill, agencies include those responsible for the prevention, investigation, detection and prosecution of criminal offences – the police, prosecutors, HMRC and similar bodies fall within this definition.
14. The Bill modernises many of the offences currently contained in the 1998 Data Protection Act, as well as creating two new offences. First, as recommended by Dame Fiona Caldicott, the National Data Guardian for Health and Care, the Bill creates a new offence of the unlawful re-identification of de-identified personal data. This might apply, for example, to data sets used by researchers, as well as by those developing new methods of machine learning, these are often pseudonymised to protect individual privacy. The Bill is intended to prohibit actions by those who seek to gain through re-identification.
15. Second, the Bill creates a new offence of altering or destroying personal data to prevent individuals accessing them. Such an offence is already in place in relation to public authorities, but now it will apply to data controllers more generally.

Consultation

16. The Comptroller and City Solicitor has been consulted in the preparation of this Report. The Comptroller and City Solicitor's and Remembrancer's departments are working together on this matter.

Corporate & Strategic Implications

17. In its current form, the Bill requires the City Corporation to nominate an officer as the data protection officer. The Comptroller and City Solicitor will assume this role.

18. The City's processes for gathering and handling personal data, must - if the Bill comes into force in its current form - ensure that the purposes to which the information may be put are indicated on relevant forms and documents and obtain the consent of those receiving such communications. While there are a number of methods to obtain consent, a single approach involving obtaining specific, active, agreement to receiving communications of various types (events, seminars, breakfasts, and so on) will be followed. Officers will develop suitable wording for inclusion where required.
19. As the measures relate to the handling of personal data and given that charities and not for profit organisations are within the scope of the Bill, all functions of the City Corporation which process personal data where the City Corporation is the controller, fall within the scope of the Bill. Examples of those required to ensure that data is processed in accordance with the Bill are adult and children's services, schools, City Bridge Trust and Open Spaces.
20. The Remembrancer's Office, EDO and other parts of the Corporation that issue external invitations will be reviewing their procedures to ensure compliance with the measures. The Comptroller and City Solicitor's Department has provided awareness raising presentations to key staff and is providing guidance and support across the Corporation.

Documents Attached:

Appendix 1 - Report of Comptroller & City Solicitor

Philip Saunders
Parliamentary Affairs Counsel
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Committee	Date
Policy and Resources Committee(for decision)	21 September 2017
Establishment Committee (for decision)	17 October 2017
IT Sub-Committee (For Information)	23 November 2017
Audit and Risk Management Committee (For Information)	
Subject: General Data Protection Regulation (GDPR)	Public
Report of: Michael Cogher Comptroller & City Solicitor	For Decision

Summary

This report summarizes the new requirements of the General Data Protection Regulation (GDPR) and the work required by the Corporation to secure compliance with it by 25th May 2018 including the appointment of a data protection officer (DPO). GDPR substantially updates data protection law, including changing conditions for processing, strengthening privacy and other rights and increasing penalties for breaches of the rules.

Recommendations

1. Note the report (All Committees)
2. That the Comptroller & City Solicitor is appointed as the Corporation's Data Protection Officer (P&R and Establishment Committees).

1. Introduction

The current data protection regime is based on an EU Directive from 1995 and implemented in the UK by the Data Protection Act 1998. Since then there have obviously been significant advances in IT and fundamental changes to the ways in which organizations and individuals communicate and share information.

As a result the EU has introduced updated and harmonized data protection regulations known as the General Data Protection Regulation ("GDPR") which is due to come into force on 25 May 2018.

It will be implemented in the UK, notwithstanding Brexit, by legislation announced in the Queen's Speech.

This Report outlines the steps that the Corporation will need to take in order to ensure that it is GDPR compliant.

2. Impact

The Information Commissioner's Office (ICO) which is responsible for guidance and enforcement of data protection has said:

"Many of the principles in the new legislation are much the same as those in the current Data Protection Act. If you are complying properly with the current law, then you have a strong starting point to build from. But there are some important new elements, and some things will need to be done differently".

GDPR introduces several new concepts and approaches. Equally many of the existing core concepts of personal data, data controllers and data processors are broadly similar. It remains founded on a principles based approach.

Whilst much detail and in particular the domestic legislation and ICO guidance is not yet available the Corporation needs to review its organizational and technical processes both Corporately and Departmentally.

3. Key Changes

The principal changes relevant to the Corporation are briefly summarised below:-

1. **Increased enforcement powers** – fines for breaches of the DPA are currently limited to £500,000. This will be increased to £10 million or 2% of annual turnover or £20 million or 4% of annual turnover depending on the nature of the breach, with the latter applying to breaches of the data protection principles and data subject rights.
2. **Consent will be harder to obtain** – consent is one of the various conditions which can be relied on for processing and the GDPR will require a higher standard of consent by clear affirmative action demonstrating a freely given, specific informed and unambiguous consent. The burden of proof for establishing this will be on the data controller. It will therefore be necessary to review current processing based on consent to ensure that it will meet the new standards or identify alternative grounds for processing. In addition, Public bodies will no longer be able to rely on their own "legitimate interests" for processing and will again have to identify alternative grounds – this is likely to be that the processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority in most cases. (NB it is anticipated that the Corporation's hybrid nature will be properly reflected in the legislation).
3. **A risk based approach to compliance** – organizations will bear responsibility for assessing the degree of risk that their processing activities pose to data subjects. This is reflected in the "privacy by design and default" provisions and other requirements described below.
4. **Privacy by design and default** – having regard to the state of the art and the cost of implementation and the nature, scope and context of the processing, organizations will be required to implement data protection "by design and by

default” at the time of determination of the means of processing and the processing itself. This recasts and strengthens the current duty under the Seventh Data Protection Principle.

5. **Privacy Impact Assessments (PIA'S)** – organizations will be required to carry out PIAs before introducing processing by new technologies likely to pose a risk to data privacy and in other circumstances to be specified. Mandatory consultation with the ICO may be required in certain circumstances.
6. **Records of Processing Activities** – organizations will need to maintain detailed documentation recording their processing activities. The information required includes the purposes of the processing, categories of data subjects, personal data, and those to whom data will be disclosed and general technical and security measures in place.
7. **Appoint a Data Protection Officer** – certain organizations, including all public authorities, will have to appoint a Data Protection Officer. This is dealt with in more detail below.
8. **New Breach Notification Rules** – breaches will have to be notified to the ICO within 72 hours where feasible unless the breach is unlikely to result in risk to individuals. Where a high risk to individuals arises they will also have to be notified unless an exception applies.
9. **Additional Rights for Individuals** – these comprise the right to be forgotten, a right to object to profiling and to data portability.
10. **Less Time for Subject Access Requests** – the time limit for responding to SAR's will be reduced from 40 days to 1 month and the information which must be provided will be extended.

4. Appointment of a Data Protection Officer (DPO)

As a public authority the Corporation will be required to appoint a DPO whose minimum tasks are defined in Article 39 as:

- To inform and advise the organization and its employees about their obligations to comply with the GDPR and other data protection laws.
- To monitor compliance with the GDPR and other data protection laws, including managing internal data protection activities, advise on data protection impact assessments; train staff and conduct internal audits.
- To be the first point of contact for supervisory authorities and for individuals whose data is processed (employees, customers etc.).

It is recommended that the DPO holds a senior position in the organisation with direct access to “board” level. In the Corporation's context it is therefore recommended that the Comptroller and City Solicitor, a member of Summit Group, who currently manages the Data Protection and Freedom of Information Compliance Team and who is chairman of the Information Board be appointed as DPO.

5. Preparation and Project Plan

Preparations for GDPR will involve a review of the Corporation's information governance practices, policies and procedures; training and awareness raising; and ensuring the necessary technical IT and information security systems are GDPR compliant. These tasks are the subject of detailed project plans to be overseen by the Information Board and IS Steering Group.

(a) Information Governance

Work in this area will include:-

- A programme of awareness raising and training from September 2017
- Documenting data held (including considering the reasons for its collection and retention)
- Reviewing Privacy Information
- Inclusion of new rights into policies
- Amending Subject Access Request procedures
- Reviewing the basis of processing (particularly in relation to consent and future lack of reliance on "legitimate interest" grounds qua public body)
- Reviewing the Data Breach procedures
- Ensuring procedures incorporate data protection by design and default
- Reviewing relevant contractual provisions

(b) Information Technology Systems

Work in this area will include:-

- Audit of IT contracts to ensure new responsibilities of IT Suppliers are adequately provisioned for
- Review of systems capability to support Privacy Impact Assessments – Privacy requirements to be specified in any new IT contracts
- Information retention schedules and the right to be forgotten
- Review and changes to IT policies impacted by GDPR responsibilities

6. Validation of Approach & Implementation

Because of the risks presented by GDPR it has been agreed that a review of the Corporation's approach will be undertaken by its internal auditors, Mazars, and their findings reported to Summit and committees as appropriate.

It is proposed that the Governance and IS Project Plans will be reviewed in September 2017 and with an audit of progress against the Plans taking place in January 2018.

Agenda Item 7

Committee: Police Committee	Date: 25 th January 2018
Subject: Quarterly Community Engagement Update	Public
Report of: Commissioner of Police Pol 05-18	For Information
Author: T/Superintendent Hector McKoy (Communities and Partnerships)	

Summary

This report provides an update on engagement activities across five main areas: (1) Counter Terrorism (CT) and communications; (2) Safeguarding the Vulnerable; (3) PREVENTion of Fraud; (4) Anti-Social Behaviour (ASB); (5) Policing the Roads.

- 1. Counter-terrorism and Communications:** Work within CT continues, identifying additional high profile and iconic locations for the installation of hostile vehicle mitigation (HVM). Work to protect our community during the festive period continues as directed by Security Group and our daily management meeting.
- 2. Safeguarding and Vulnerability:** The mental health street triage which commenced in May continues to be a success. The three month evaluation was completed in September 2017.
- 3. PREVENTion of Fraud:** Economic Crime Directorate (ECD) hosted a number of meetings where they provided advice to banks relating to fraud typologies and PREVENTion techniques.
- 4. ASB:** We continue to work with the Corporation of London (CoL) delivering both ASB enforcement and training.
- 5. Policing the Roads:** The low emission neighbourhood scheme commenced and included cycle safety and crime PREVENTion.

Recommendations

It is recommended that this report be received and its contents noted.

Main Report

1. Counter Terrorism

PREVENT:

Progress on developing PREVENT in the City;

- Meetings have been held between CoL and Tower Hamlets PREVENT Co-ordinator to understand how they manage cross border 'returnees' from conflict zones.
- The CoL PREVENT team represented the City at the London PREVENT Network meeting, a monthly pan-London meeting. A report of the mental health aspects of extremism was circulated at this meeting and published by the NHS.
- PREVENT have attended the City Resilience Group and offered all attendees the opportunity to have WRAP (Workshop to Raise Awareness of Prevent) sessions for their teams.
- The CoL PREVENT Co-ordinator has added a paragraph to the '*Youths in Custody*' booklet referencing making a 'prevent' referral due to be published in summer 2018.
- PREVENT visited Luton (Bedfordshire Police) PREVENT team to establish good practice on reporting radicalisation and violent extremism. The CoLP have adopted some of the literature used to raise Community awareness.
- CoL are currently developing an online PREVENT training product which, once developed, can be accessed by all staff. They are also leading on the development of the 'PREVENT for Business' product, a short summary of this is on the next page.
- The PREVENT team will be holding awareness sessions across the City commencing January 2018.
- Officers attend the Women's Islamic Awareness sessions on Mansell Street Estate on a weekly basis to maintain positive engagement.
- Ongoing training is being conducted with universities.
- PREVENT met Tell Measuring Anti Muslim Attacks (Tell MAMA) regarding their new Supporting Affected Families from Extremism (SAFE) initiative. This aims to safeguard vulnerable individuals, prevent extremism and offer support for families of people who are at risk of radicalisation.

Launch of PREVENT for Business product:

Following the launch event at the end of September 2017, the bespoke product, PREVENT for Business, was disseminated to select businesses for a trial week commencing 10th October 2017.

The product is a condensed WRAP product consisting of case study videos and an associated facilitator's guidance booklet. Evaluation will follow the delivery of a minimum of 3 sessions over the 6 month period to April 2018.

PREVENT WRAP workshops delivered by CoLP and CoL

- Guildhall - City HR
- Guildhall - Presentation on PREVENT/WRAP to new staff and managers on Corporation Apprenticeship Scheme.
- Bishopsgate Police Station - Police and Corporation new joiners/transferees.

Protect

Counter Terrorism Security Adviser (CTSA)

- During November officers delivered on a number of key areas, including presentations to City Livery Halls, this is a proactive initiative to improve security awareness within the Livery Halls.
- Officers supported the planning and testing of an invacuation exercise with 20 Gresham Street.
- Survey work to enhance improvements from a CT perspective is being undertaken with 71 Fenchurch Street and No1 New Change.
- CTSA's supported the delivery of the Lord Mayor's Show, conducting security briefings and assisting the Security Coordinator in the mapping and installation of Hostile Vehicle Mitigation in the area.
- Officers have used their extensive network of contacts to map out Christmas activities in the Square Mile, ensuring the force can have targeted daily briefings and direct CT tasking where appropriate.

St Paul's Security Workshop (December 2017)

CoLP, CoL, St Paul's, Paternoster Square and London Stock Exchange were represented at a security workshop. It was agreed (subject to a survey and St Paul's internal overview), that the existing wooden posts at the front of the Cathedral (west elevation, Paternoster Row) will be replaced (Spring 2018) with a combination of fixed and rising bollards, providing visible protection to be controlled from St Paul's Chapter House.

CoL Security Board

The Board met on 4 December 2017. The three existing Sub Boards; Security Cross Cutting Board (procurement prioritisation for physical security improvements across CoL estate), Security Advisory Board (City Surveyor led operational response at sites) and Public Realm Security Board (Dept of Built Environment led to consider CoL public open spaces), are to be bolstered by a

HR security & policy Board to manage security issues relating to people and behaviours.

CoL is developing its use of a Gold, Silver and Bronze command structure for events to deliver a strategy in support of policing.

Prepare

- Locations of Christmas events were identified to assist with planning of the Christmas campaign.
- CTSA officers attended and briefed security staff at the Broadgate, St Helen's and Hi-Rig forums, an opportunity to re-enforce CT awareness/emerging issues and to offer support in developing CT protective measures.
- Officers have conducted a number of key engagements including table top exercises to staff at Tower 42/Bank of Tokyo/St Paul's School to name but a few.
- Project Argus exercises have been undertaken during the reporting period.
- CT planning with St Bartholomew's Hospital has taken place; this was an opportunity to identify potential improvements in protective security amongst their staff as well as physical security.

Testing and Exercising: November 2017

- Table top exercises with the MPS took place to test aCT scenario
- The Emergency Planning Department, alongside the other emergency services which make up the London Emergency Services Liaison Panel (LESLP), are reviewing the Major Incident Procedure Manual.
- Planning is underway with the private sector to test their response in dealing with a marauding terrorist attack.

2. Safeguarding and Vulnerability

- As a result of the excellent public feedback following the Sexual Consent Campaign held in the summer, the messaging and material was included in the Christmas campaign with a view to tackling the expected increase in sexual violence across the festive period.
- The introduction of NICHE (crime, custody, case prep and Intelligence recording system) has allowed us to more effectively record vulnerability resulting in an increased capability to search for key data.
- The CoLP supported the National Crime Agency (NCA) week of action on exploitation with digital messaging and social media campaigns around Operation Makesafe (Child Sexual Exploitation awareness campaign across London).
- The pilot of the Mental Health Street Triage (MHST) commenced on 31st May and continues to progress well. The scheme operates Wednesday to Saturday between the hours of 1700 and 0300hrs.

Although it is acknowledged that Members have already received some information on this in the Annual update on Custody (mental Health, juveniles)

report to your September Committee, an overview of the first three months is shown below for reference and a six month review is currently underway.

MH Street Triage Statistics
For the period 31.5.17-31.8.17

Total number of s136's avoided by MHST team	33
Total number of s136's issued whilst MHST on duty	8
Number of s136's issued outside of MHST duty times	20
Total of s136's for this period	28
Total of s136's there would have been for this period if there was <u>no</u> MHST	61
Total number of s136's for this same period in 2016	52
% of all potential s136's avoided by MHST for this period	54%

Of the 20 patients that received a s136 by police when Mental Health Street Triage were *not* on duty in this period;

- 8 were discharged immediately after being seen by the doctor
- 5 were admitted to Homerton Hospital
- 7 patients taken to other hospitals and not brought to Homerton Hospital so no detailed data available owing to patient confidentiality.

Of the 8 patients that received a s136 when MHST were on duty;

- 2 were discharged immediately
- 5 were admitted
- 1 patient taken to other hospitals and not brought to Homerton Hospital so no detailed data available owing to patient confidentiality.

Total number of MH interventions made by MHST	98
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- All front line officers have received training on changes in legislation under the Mental Health Act 1983 which came into place on 11 December 2017.
- Funding has been secured (until May 2018) for the continuation of mental Health Care Professional deployments with response teams. This continues to improve the level of service given to those suffering from mental illness and eases the pressure on both Police and NHS resources.
- During November 2017 officers took part in OP AIDANT, an NCA intensification week around Vietnamese based Modern Slavery and Human Trafficking (MS/HT).

- Officers deployed with teams from the UK Border Agency completing licensing checks on Vietnamese premises across the City, no offences were recorded and staff at the premises were made aware of the signs of MS/HT and how to report suspicions.
- Officers are continuing to investigate potential cases of MS/HT linked to prostitution and illegal street trading in the City.
- In December 2017 officers piloted a community surgery focused on MS/HT with staff from a building site on St Mary's Axe.
- Staff at the site were educated around identifying victims of MS/HT; the pilot was successful and there are plans to visit further sites in the New Year.

3. Prevention of Fraud

- The Economic and Cybercrime Prevention Centre (ECPC) in conjunction with Lloyds Bank held national cyber prevention campaigns in support of small businesses
- The campaigns were aimed at promoting the new Small Business Guide to Cyber Security, developed by the National Cyber Security Centre, and raising awareness of current threats and emerging trends on both a business and individual basis. These campaigns achieved significant national reach in keeping with our role of coordinating the national protect network.
- The Economic Crime Prevention Centre (ECPC) launched its own Facebook page this quarter under the 'CyberProtectUK' brand. Its aim is to reach a previously untargeted section of society across the UK with content aimed at older Facebook users and supporting our partnerships with Neighbourhood Watch initiatives.
- The unit also responds directly to online messages asking questions about cyber security and has recently advised individuals who believe they are being targeted as part of phishing campaigns.
- ECPC also helped coordinate Op Terminus, a national crime prevention operation. This included officers from the Crime Directorate visiting affected businesses within the City and been compromised. Officers then gave mitigation advice and signposted these businesses to official guidance.

4. Tackling and Preventing Anti-Social Behaviour (ASB)

ASB

- In December 2017 officers completed a multiagency operation to disrupt vehicle based drug dealing on the Mansell Street estate following concerns raised by the community.
- 34 vehicles were stopped, one person was arrested for driving whilst under the influence of drugs and numerous traffic offences were detected and reported.
- Regular Community Surgeries were held at St. Bart's Hospital and Eastcheap Post Office, offering crime prevention advice and directing members of the public to appropriate services as required.

Begging and Vagrancy

- In November 2017 officers took part in the national homeless count, in support of St. Mungo's outreach team, monitoring the number of homeless people in the City.
- The December 2017 Christmas campaign included deployments aimed at rough sleepers using a mobile police station. The police station was staffed by officers alongside staff from St. Mungo's outreach team, offering multi-agency support to rough sleepers.
- Op Alabama continues with patrols aimed at hot spots of begging and associated anti-social behaviour. Officers use Community Protection Notices to disrupt offenders whilst working with the CoL to offer support to those who are seen as vulnerable.
- Officers in collaboration with King's College London are looking to identify the causes of begging and rough sleeping. The research will form part of a multiagency problem approach in tackling begging and rough sleeping.
- Surgeries at local businesses have been held promoting the CoL winter campaign aimed at helping rough sleepers access support services.

5. Policing the Roads

- Exchanging Places events were held with the MPS and BTP as part of the Surround the Town initiative, providing education at key collision locations in the Shoreditch area.
- The Transport and Highways Operations Group undertake criminal enforcement relating to road use and have run specific operations targeting no insurance, pedal cycle offences, seatbelts and drink and drug drive.
- Between September and November 2017, 507 taxis and 1255 private hire vehicles were stopped and checked during partnership operations. A total of 29% in September, 21% in October and 33% in November were found to be non-compliant, demonstrating the value of this work.
- In October 2017, CoLP changed from issuing a range of enforcement options for moving traffic offences at the roadside, to issuing Traffic Offence Reports (TORs) and as a result, comparable data that is usually supplied is no longer available.
- Since April 2017, a total of 800 tickets or TORs have been issued.
- Work continues with TfL Public Carriage Office compliance staff, undertaking compliance checks on hackney carriage and private hire vehicles.
- Partnership working with the Driver and Vehicle Standards Agency, the MPS, and the CoLP Commercial Vehicle Unit checked a total of 477 large goods vehicles between September to November 2017, identifying 563 offences; 48 prohibitions for either dangerous condition or drivers hours were issued, and a total of £27,950 in roadside fines for graduated fixed penalty notices were issued.

Conclusion

This report informs Committee Members of some of the community engagement and intervention activities undertaken since the last report and highlights current issues and the City of London Police response.

Future Contact

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Committees	Dated:
Police Committee – For information Safeguarding Sub-Committee – For information	25 th January 2018 6 th February 2018
Subject: Handcuffing of Juvenile Statistics	Public
Report of: The Commissioner of Police	For Information
Report author: Detective Superintendent Woodall	

Summary

This paper aims to address concerns raised following submission of a paper to Police Committee and Safeguarding Sub-Committee that the City of London Police were using excessive force on juveniles when compared to other forces (specifically the MPS and Cambridgeshire).

The figures previously presented actually showed different things and should not have been directly compared. Further comparable data has been acquired and presented in this report that demonstrates CoLP is performing in line with these other forces. In addition, dip-sampling of City Use of Force forms has shown no issues of concern and no complaints have been received in relation to the use of force on juveniles in the City.

Recommendation

Members are asked to note the report.

Main Report

Background

1. The Annual update on the Custody of Vulnerable Persons (Young Persons, Children and Mental Health) was given to Police Committee on 21st September 2017 and Safeguarding Sub-Committee on 27th September 2017.
2. Within that report at paragraph 33 the following information was detailed: “So far for the months of April to June of 19 individuals under 18 brought into custody, 12 have been handcuffed, this equates to 63%. As a comparison during the same period, 8% of all juveniles’ arrests made by Cambridgeshire Police and 13% of all juvenile arrests made by the Metropolitan Police service (MPS) show use of Force applied”

Current Position

3. The data from Cambridgeshire and the MPS used in paragraph 2 above was extracted from their external website and should not have been used as it was a wrong comparison. The City of London Police (CoLP) statistics quoted refer to the percentage of those arrested under 18 who were handcuffed and the MPS and Cambridge is a percentage of the total use of Force applied to under 17 year olds as compared with the use of Force on all persons detained.
4. Use of Force statistics will include handcuffing but is wider, including baton use.
5. Handcuffing statistics should detail compliant and non compliant handcuffing which is not shown within the original statistics at paragraph 2.
6. The MPS report the Use of Force on 12,605 people and 1,593 in the 11 to 17 year age bracket (13%).
7. CoLP's external website reports handcuffing on 405 people and 29 in the 16yrs and under age bracket (7%); 33 in the 17yrs to 20yrs age bracket (8%).
8. The figures for handcuffing young people in the City of London police as shown at paragraph 7 above (and Table 1 below) are not out of line with the figures presented by Cambridgeshire and the MPS for their use of force.
9. Table 1 below attempts to demonstrate the comparison between the three forces. However, this is hampered by the different type of data and the fact that CoLP figures are broken down by different age brackets than MPS. In addition, MPS and Cambs are reporting Use of Force (which includes use of Handcuffs - and also baton use and physical restraint) and CoLP figures report just the use of handcuffs specifically. Figures for each force, with their own age brackets, can be found in Appendix A.

Table 1: Use of force/handcuffs broken down proportionally by age for MPS, Cambs and CoLP.

Age*	MPS	CAMBS	COLP
0-16/17	12.8%	7.8%	7.2%
17/18-34/35	57.2%	61.6%	62.7%
35/36-50/51	22.7%	23.3%	18.8%
50/51 - 64/65	6.6%	6.4%	4.0%
65/66 +	0.7%	0.6%	7.4%
Not known / recorded		0.4%	
Total	100.0%	100.0%	100.0%

* CoLP uses different age brackets than MPS and Cambs so a precise comparison is not possible. Hence, slightly overlapping age ranges in this table.

10. It should be noted that Superintendent Bill Duffy has undertaken some dip-sampling on the Use of Force Forms for juveniles in the City and has found no instances of improper use of force. Further to this, no complaints have been received by CoLP for use of force on juveniles.

Conclusion

11. While it was regrettable that figures previously presented were wrong to compare, it is hoped the figures presented above allay any concerns that CoLP may be using excessive force on juveniles (in comparison to MPS and Cambs).

Appendices

- Appendix 1 – Individual force figures for MPS, Cambridgeshire and City of London.

Background Papers

Annual update on the Custody of Vulnerable Persons (Young Persons, Children and Mental Health), presented to Police Committee (21st September) and Safeguarding Sub-Committee (27th September 2017).

Detective Superintendent Maria Woodall

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Appendix A

Use of Force / Handcuffs broken down by age for Metropolitan Police Service, Cambridgeshire Constabulary and City of London Police.

MPS - Q1 2017-18		
Age	Total individuals	% of total
0-10	17	0.1%
11-17	1593	12.6%
18-34	7213	57.2%
35-49	2864	22.7%
50-64	830	6.6%
65 +	88	0.7%
Total	12605	100.0%
CAMBS - Jul 2017 to Sept 2017		
Age	Total individuals	% of total
0-10	5	0.4%
11-17	85	7.3%
18-34	714	61.6%
35-49	270	23.3%
50-64	74	6.4%
65 +	7	0.6%
Not known / Recorded	5	0.4%
total	1160	100.0%
COLP - April-Sept 2017 (Q1 and Q2 combined)		
Age	Total individuals	% of total
0-16	29	7.2%
17-20	33	8.1%
21-25	106	26.2%
26-30	58	14.3%
31-35	57	14.1%
36-40	35	8.6%
41-45	28	6.9%
46-50	13	3.2%
51-55	7	1.7%
56-60	6	1.5%
61-65	3	0.7%
66 +	30	7.4%
Total	405	100.0%

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